

NHamp
F
42
-58
2010

STRAFFORD COUNTY 2010 ANNUAL REPORT



of the Commissioners, Treasurer,
Other County Officers and the
Strafford County Delegation
**For the Year Ending
December 31, 2010**

**STRAFFORD COUNTY
2010 ANNUAL REPORT**

*of the Commissioners, Treasurer,
Other County Officers
and the Strafford County Delegation*

**BARRINGTON
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON
NEW DURHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD**

**For the Year Ending
December 31, 2010**

STRAFFORD COUNTY 2010 ANNUAL REPORT

TABLE OF CONTENTS

Strafford County Officers & Delegation	1 - 2
County Commissioner's Report	3 - 5
County Treasurer's Reports	6 - 12
County Attorney's Report	13 - 15
County Sheriff's Report.....	16 - 17
County Register of Deeds Report	18 - 20
Riverside Rest Home Administrator's Report.....	21 - 23
House of Corrections (HOC) Report	24 - 26
HOC Programs & Discharge Planning Reports	27 - 30
Jail Industry Program & Family Reception Center Reports.....	30 - 31
Community Corrections Report.....	32 - 34
Alternative Sentencing/Specialty Court Programs.....	35 - 38
Human Service Department Report.....	39
UNH/Cooperative Extension Reports	40 - 46
Minutes of County Delegation Meetings	47 - 61
Directory for Strafford County & Cities & Towns.....	62 - 63

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY OFFICERS

2009- 2010

COMMISSIONERS

George Maglaras, Chairman* Dover, N.H.
Paul J. Dumont, Vice Chairman*Rochester, N.H.
Robert J. Watson, Clerk*Rochester, N.H.

TREASURER

Pamela J. Arnold* Milton, N.H.

COUNTY ADMINISTRATOR

Raymond F. Bower Lee, N.H.

COUNTY ATTORNEY

Thomas Velardi* Madbury, N.H.

COUNTY SHERIFF

Wayne Estes* Milton, N.H.

REGISTER OF DEEDS

Leo Lessard* Milton, N.H.

REGISTER OF PROBATE

Kimberly S. Quint* Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Julie Howard Lee, N.H.

NURSING HOME ADMINISTRATOR

Raymond F. Bower Lee, N.H.

CORRECTIONS ADMINISTRATOR

Warren Dowaliby Dover, N.H.

HUMAN SERVICES DIRECTOR

Cheryl A. Moulton..... Berwick, M.E.

COUNTY PHYSICIANS

Edwin Charle, M.D..... Somersworth, N.H.

Patrick Clary, M.D. Somersworth, N.H.

Lawrence Sanders, M.D. Somersworth, N.H.

**Elected Positions*

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY LEGISLATIVE DELEGATION

2009 – 2010

Roger Berube*	Somersworth, N.H.
David Bickford	New Durham, N.H.
William Brennan*	Rochester, N.H.
Jennifer Brown	Dover, N.H.
Julie Brown*	Rochester, N.H.
Larry Brown*	Milton, N.H.
Brendon Browne*	Dover, N.H.
Rachel Burke	Farmington, N.H.
James Cyr*	Strafford, N.H.
Baldwin Domingo	Dover, N.H.
Anne Grassie, Clerk*	Rochester, N.H.
Warren Groen	Rochester, N.H.
Roland P. Hofemann	Dover, N.H.
Timothy Horrigan	Durham, N.H.
Pamela Hubbard*	Rochester, N.H.
Sara Hutz*	Dover, N.H.
Naida Kaen	Lee, N.H.
Sandra Keans	Rochester, N.H.
Elaine Lauterborn	Rochester, N.H.
Robert Lewis	Dover, N.H.
Robert Perry	Strafford, N.H.
Susan Price*	Barrington, N.H.
Rose Marie Rogers	Rochester, N.H.
Deanna Rollo, Vice Chairman*	Rollinsford, N.H.
Emma Rous	Durham, N.H.
Mark Ryder	Dover, N.H.
Peter Schmidt*	Dover, N.H.
Marjorie Smith	Durham, N.H.
Judith Spang	Durham, N.H.
Dale R. Sprague, Chairman*	Somersworth, N.H.
James E. Twombly	Rochester, N.H.
Dennis Vachon	Strafford, N.H.
Carol Vita	Middleton, N.H.
Janet Wall*	Madbury, N.H.
Kenneth Ward	Rollinsford, N.H.
David Watters	Dover, N.H.

**Denotes Executive Committee Member*

***former Chairman Michael Rollo resigned January, 2010; Vice Chairman Sprague was elected Chairman to complete his term for 2010.*

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

2010 continued to be a challenging year, as we again focused on the ever-changing economy. The economic downturn continued to affect the County's revenues, as was evidenced by an even lower-than-projected revenue amount from the Registry of Deeds (due to the continued housing downturn). The only encouraging revenue stream for the County is Stimulus (ARRA) money received in compensation for the New Hampshire Counties paying the "lion's share" of the non-Federal Medicaid payment. However, these funds will probably not be continuing into the next year. As noted in 2009, these declining revenues, coupled with the tax caps in place in the cities of Dover and Rochester continue to make budget preparation very challenging. These challenges effect County government differently than private enterprise. As the economy worsens the demand for County services increase. There is a higher demand for nursing home care and increases in House of Corrections and Community Corrections populations. Greater demands on the Medicaid system create a disproportionate increase as a result of a continued poor economy. In contrast, area businesses' workload decreases in an economic downturn. So, we are left to meet an increasing demand for services with shrinking resources.

Despite these challenges, we were able to present a proposed 2010 budget with an increase of only 1.862% over 2009, well below the cities' tax caps and despite costs downshifted from the State of New Hampshire for additional retirement and Medicaid costs. We were able to do this by keeping costs down through additional revenue and budget efficiency, as well as more layoffs of personnel.

In 2010, with an eye towards what looked to be a challenging budget year in 2011, we took the difficult action of eliminating fifteen (15) additional positions from Strafford County's employment. This was in addition to the forty (40) full-time equivalent positions that were laid off or otherwise eliminated in 2009.

We were once again able to provide funding for the Strafford County Social Service and Resource Agencies in 2010. The availability of Stimulus funds allowed us to fund these agencies for another year, despite the poor economic conditions. With the agreement of the Strafford County Legislative Delegation, contract provisions outlining the 2010 funding again included the caution that future funding is contingent upon the continued receipt of Stimulus funds. However, in 2011, the County is facing the loss of the bulk of Federal Stimulus money and does not anticipate being able to fund these agencies any longer.

Since their inception, we are still encouraged by the successful operations of our Criminal Justice Programs. The Drug Court, Mental Health Court, Community Corrections, and Transitional Housing program (a new grant) operate with record numbers of participants. Without these diversionary programs, our jail would be full of our own inmates, eliminating any opportunity for boarding inmates and at a cost much higher than that of these programs.

We generated \$5,747,893.86 in room and board income at the House of Corrections for 2010. Since the House of Corrections opened in September of 2004 (the year the new jail opened), the County has earned over \$31,440,701.28 in revenues; this amount exceeds the cost to build the new jail. When the new facility was opened, there were approximately 200 inmates from the County; today we have just under 160.

We are pleased to report that we continue to manage the increase in the Jail population utilizing our Alternative Sentencing and community monitoring programs. The effective use of the Drug Court, Mental Health Court, and Community Corrections programs has diverted accused offenders and certain sentenced inmates from incarceration and has been an effective tool in managing the jail population.

STRAFFORD COUNTY 2010 ANNUAL REPORT

These programs ensure the safety of the community, while keeping expensive jail space available for those offenders who cannot be effectively monitored in alternative settings.

The Mental Health Court Program continued to expand to stop the needless incarceration of mentally ill defendants primarily due to their illness. Many criminally accused mentally ill individuals (pre-trial inmates) languish in our jail awaiting trial for periods of time which exceed normal sentencing parameters. This occurs because there have been limited options provided for the Court system to deal with these people properly. We will continue to correct this with the Mental Health Court Program.

We anticipate the opening of the Family Justice Center with the use of grant funds to provide a more fluid continuum of assistance through the criminal justice system. We are also pleased to report that Strafford County is in receipt of a 100% grant from the Federal Government to do Discharge Planning in cooperation with our release programs for the House of Corrections. This is the final "missing" piece of our Criminal Justice programming and we are very excited about it.

Riverside Rest Home (RRH) will continue to operate as a community public assistance safety net for those who have a great medical need and are therefore, unsafe alone in their homes and the community. We have made sure that adequate funding is available to continue this purpose.

Again in 2010, we reached a "no cost" contract settlement with our unionized employees. This is the second year in a row that there has been no wage increase for any County employee. We are proud to work with such a fine group of employees, who again recognized the financial plight of the County taxpayers and adjusted their wage demands accordingly. Despite their own hardships, our employees continue to amaze us with their loyalty and support of the County and we hope that our citizens realize and appreciate this as well.

We would also like it to be known that all our goals have been implemented and accomplished by County Administrator Ray Bower, who works many hours over and above his position requirements at the County. His service to the County is the envy of all the other counties and is most appreciated by us.

It is our honor to announce that in May of 2010, Riverside Rest Home and Administrator Ray Bower were recognized at the Conference for the American College of Health Care Administrators (ACHCA). Administrator Bower received a Facility Leadership Award based on Riverside's outstanding record in inspection results (Medicaid survey) and strong resident care achievements. Riverside was one of only thirty-one (31) nursing homes to be so recognized from across the United States. We are very proud of our staff at the Rest Home, who work so diligently to ensure the welfare and well-being of the residents in their care.

STRAFFORD COUNTY 2010 ANNUAL REPORT

We continue to appreciate the excellent work done by all Strafford County employees. We are truly blessed to have such a dedicated group of individuals in our employ. Their loyalty and dedication help keep costs down and the level of service high and their work ethic is greatly appreciated.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras

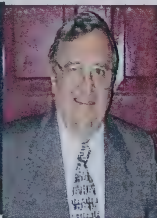
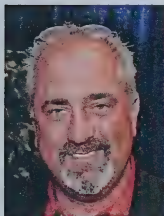
George Maglaras, Chairman

Paul J. Dumont

Paul J. Dumont, Vice Chairman

Robert J. Watson

Robert J. Watson, Clerk



George Maglaras
Chairman

Paul Dumont
Vice Chairman

Robert J. Watson
Clerk

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY TREASURER

I would like to take this opportunity to extend my personal thanks to everyone that contributes to the operations of the County by serving on a board, a committee, and especially to all the citizens who take time to participate in County government affairs. I thank all the departments for their courtesy and cooperation. I especially wish to thank the Commissioners for their support and insight. We work very closely to ensure that we invest the County's funds safely.

I continue to make a determined effort to visit and network with all the communities in our County and with all the counties in New Hampshire. I have continued to be the Treasurer who is not just in the office, but also out and about in our County.

The County's funds in all accounts continue to be fully protected by collateralized securities held at the Federal Reserve Bank of Boston and by the Federal Deposit Insurance Corporation.

In closing, I wish to reiterate my appreciation to the County Delegation for their support. This cooperative atmosphere allows the best possible service to all the taxpayers of Strafford County.

Respectfully submitted,

Pamela J. Arnold

Pamela J. Arnold, Strafford County Treasurer

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 APPROPRIATIONS

JUSTICE & ADMINISTRATION	2010 APPROPRIATION
Administration	365,740.00
County Attorney	1,187,278.00
Domestic Violence Prosecution Unit	569,332.00
Child Advocacy Center (CAC)	126,944.00
Register of Deeds	542,383.00
Sheriff	1,289,293.00
Dispatch	591,365.00
Medical Examiner	18,000.00
J&A Maintenance	402,499.00
Human Services	8,099,406.00
Court Jester Café	83,204.00
Department of Corrections	8,243,342.00
Community Corrections	864,267.00
HOC Laundry	30,446.00
Drug Court	163,811.00
Transitional Housing Program	136,361.00
Jail Industries Program Contracts	100,001.00
Jail Industries Program	171,975.00
Debt Accounts	3,959,488.00
Insurances-J&A	3,479,865.00
Community Action Program, Inc.	95,000.00
Avis Goodwin Community Health Center	55,000.00
Southeastern N.H. Service Corp.	30,000.00
Strafford Nutrition Program (Meals on Wheels)	75,000.00
Great Bay Center	4,500.00
Child Care Association	68,000.00
Seacoast Task Force (A Safe Place)	1.00
Seacoast Hospice	18,576.00
Community Partners	25,000.00
Your VNA	75,000.00
Dover Adult Learning Center	34,000.00
Homemakers of Strafford County	86,000.00
UNH Cooperative Extension	197,746.00
Conservation District	73,060.00
Cocheco Valley Humane Society	25,000.00
Family Intervention Program	91,162.00
COAST Transportation	33,000.00
Community Partners - Mental Health Court	30,000.00
County Convention	8,000.00
Employee Appreciation	6,000.00
Tuition Assistance	10,000.00
Contingency	5,000.00
Capital Expense-J&A & Deeds	39,690.00
TOTALS - J&A:	31,509,735.00

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 APPROPRIATIONS CONTINUED

<u>RIVERSIDE REST HOME</u>	<u>2010 APPROPRIATION</u>
Administration	1,238,949.00
Management Information Systems.....	706,934.00
Purchasing.....	139,511.00
Dietary.....	1,918,590.00
Nursing.....	7,196,338.00
Socio-Behavioral Unit.....	1,068,513.00
Resident Services.....	92,413.00
Maintenance.....	1,095,724.00
Laundry & Sewing.....	386,419.00
Housekeeping.....	808,228.00
Physician & Pharmacy.....	204,569.00
Staff Development	142,198.00
Physical Therapy	543,381.00
Activities	464,829.00
Occupational Therapy.....	25,109.00
Social Services	328,231.00
Insurances-RRH	4,215,930.00
Capital Expenses-RRH.....	17,090.00
TOTAL OPERATING EXPENDITURES - RRH.....	20,592,956.00
TOTAL OPERATING EXPENDITURES	52,102,691.00
REVENUES	25,368,130.00
PRIOR YEAR SURPLUS:	0.00
AMOUNT TO BE RAISED BY TAXATION:	26,734,561.00

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ESTIMATED REVENUES

REVENUES	2010 ESTIMATE
RRH	15,379,223.00
Registry of Deeds	950,000.00
Sheriff-Deputy Fees	275,000.00
Leased Office Space	586,208.00
Leased Land	4,892.00
Accounting Service	155,986.00
Bailiff Reimbursement.....	151,780.00
Registry of Deeds Equipment Fund	39,690.00
Sheriff - Special Details	45,000.00
Work Industry Contracts	100,000.00
Family Intervention Grant.....	35,570.00
Bond Proceeds-J&A	207,025.00
Jail Income	5,208,000.00
Room & Board-HOC	13,000.00
Laundry Reimburse from RRH	140,000.00
Commissary	95,000.00
Community Corrections Fees	210,000.00
Inmate Phone Commissions	250,000.00
U.S. Marshal Transports	300,000.00
Interest Earned	38,000.00
Justice Administration Grant (JAG).....	6,816.00
Child Advocacy Center (CAC) Grants.....	45,407.00
Therapeutic Community Grant.....	25,000.00
PEPP Grant.....	29,589.00
Transitional Housing Grant	96,400.00
Sewer Grant.....	3,615.00
Domestic Violence Project Grant.....	285,971.00
Domestic Violence STOP VAWA Arrest Grant.....	14,873.00
Victim's Assistance Work Release	7,000.00
Correctional Industries	30,000.00
Employee Cont.-Health - J&A.....	473,000.00
Insurance Refunds	7,000.00
Miscellaneous Income	60,000.00
Drug Court Fees	15,000.00
Dispatch Fees	1,000.00
Meal Income-Court Jester Café.....	83,085.00
TOTALS:	25,368,130.00

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 FINANCIAL REPORT OF STRAFFORD COUNTY GOVERNMENTAL FUNDS BALANCE SHEET

ASSETS

Cash and Temporary Investments.....	1,246,370.00
Accounts Receivable and Revenues	2,293,886.00
Due From Other Governments	0.00
Due From Enterprise Funds.....	9,654,871.00
Due From Other Funds.....	656,399.00
Security Deposit	0.00
Prepaid Expenses	3,886.00
Due from Inmate Trust	63,130.00

TOTAL ASSETS AND OTHER DEBITS.....13,918,542.00

LIABILITIES

Revenue Anticipation Note.....	9,703,150.00
Accounts Payable and Accrued Expenses.....	753,563.00
Deferred Revenue	23,799.00
Due to Other Funds	670,968.00
Due to Inmates.....	0.00

TOTAL LIABILITIES:.....11,151,480.00

FUND BALANCES

Reserved:

Non-current Receivables	9,654,871.00
Other Purposes	15,378.00

Unreserved, reported in:

General Fund	(7,165,557.00)
Capital Projects Fund	108,583.00
Special Revenue Fund.....	153,787.00

TOTAL FUND BALANCES.....2,767,062.00

TOTAL LIABILITIES AND FUND BALANCES

13,918,542.00

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 FINANCIAL REPORT OF STRAFFORD COUNTY PROPRIETARY FUND BALANCE SHEET

ASSETS

Current Assets:

Cash and Temporary Investments.....	1,500.00
Accounts Receivable and Accrued Revenue.....	3,015,910.00
Due From Other Governments.....	4,821,969.00
Inventories.....	83,722.00
Prepaid Expenses.....	<u>31,217.00</u>
Total Current Assets.....	<u>7,954,318.00</u>

Non-Current Assets:

Land.....	207,983.00
Buildings and Improvements.....	7,726,756.00
Equipment and Vehicles.....	3,571,717.00
Less Accumulated Depreciation.....	<u>(8,372,327.00)</u>
Total Non Current Assets.....	<u>3,134,129.00</u>

TOTAL ASSETS 11,088,447.00

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Expenses.....	363,536.00
Due to Other Funds.....	7,445,982.00
Bonds Payable, Current Portion.....	<u>144,800.00</u>
Total Current Liabilities.....	<u>7,954,318.00</u>

Non-Current Liabilities:

Due to Other Funds.....	2,208,889.00
Accrued Compensated Absences.....	670,440.00
Bonds Payable, non-current portion.....	<u>254,800.00</u>
Total Non-Current Liabilities.....	<u>3,134,129.00</u>

TOTAL LIABILITIES..... 11,088,447.00

NET ASSETS

Investment in Capital Assets, Net of Related Debt.....	2,734,529.00
Unrestricted.....	<u>(2,734,529.00)</u>

TOTAL NET ASSETS 0.00

TOTAL LIABILITIES AND NET ASSETS..... 11,088,447.00

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 COUNTY TAX APPORTIONMENT

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	8.3347%	2,228,255.00
Dover	26.3078%	7,033,271.00
Durham	8.4650%	2,263,084.00
Farmington	4.4833%	1,198,596.00
Lee	4.1639%	1,113,208.00
Madbury	2.1676%	579,500.00
Middleton	1.7041%	455,594.00
Milton	4.0038%	1,070,401.00
New Durham	3.9604%	1,058,784.00
Rochester	21.0152%	5,618,312.00
Rollinsford	2.6340%	704,193.00
Somersworth	8.2738%	2,211,961.00
<u>Strafford</u>	<u>4.4863%</u>	<u>1,199,402.00</u>
Totals:	100.0000%	\$26,734,561.00

AUDITORS' RECOMMENDATIONS AND FINDINGS

Year Ended December 31, 2010

Status of Prior Year's Findings (2009): There were no findings in the year 2010. Current Year's Findings:
There are no current year findings.

Ron Beaulieu Company, P.C., Certified Public Accountants

2010 Strafford County General Purpose Financial Statements as of December 31, 2010.

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney is responsible for overseeing the prosecution of all criminal cases in the County. See RSA 7:6 and 7:34 (the County Attorney serves as the Attorney General's representative in Strafford County, for the purpose of "enforc[ing] the criminal laws of the State"). Thus, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in Strafford County (with the exception of murder cases, over which the Attorney General's office has exclusive jurisdiction). This function involves directing and/or reviewing criminal investigations undertaken by local and State Police; presenting evidence before the Grand Jury; researching and responding to motions filed with the Court; attending depositions of witnesses and pretrial motion hearings; preparing witnesses for deposition, hearing, or trial; presenting the State's case at trial; arguing the State's position at the sentencing hearing; and representing the State in various post-conviction proceedings, such as sentence review, motions for new trial, and habeas corpus petitions.

The second responsibility of the County Attorney is to serve as legal counsel for Strafford County. This obligation also has its origin in RSA 7:34. To fulfill this duty, the County Attorney may, upon request of the County Commissioners, represent the County's interest in civil litigation in State and/or Federal Court. Also upon request, the County Attorney will advise County officials on legal matters, and act as a legal resource for the County's legislative delegation, advising its members of the legal implications of proposed legislation.

The County Attorney's office has other duties that are prescribed by statute, including responding to untimely, suspicious, or unattended deaths and ordering that autopsies be performed where appropriate; and initiating proceedings to effectuate the return of fugitives or witnesses to this State or to another State upon its request. In addition, as an elected public official, the County Attorney has a duty to improve the quality of justice and assist in expanding public awareness and understanding of our legal system. The County Attorney meets this responsibility by speaking before civic and public organizations upon request, and by serving on committees and boards devoted to improving the legal system and law enforcement policies and procedures. The County Attorney is also involved in promoting legislation designed to improve the criminal justice system, and/or testifying about legislation that affects law enforcement or victims.

The County Attorney's office has a Victim Assistance Program to help victims and witnesses with the criminal justice process. This program is designed to reduce the confusion and fear that people often experience when they become involved in a criminal case for the first time. The job of the victim/witness assistants is to inform victims about every phase of the criminal prosecution, and to insure that they have input into the disposition of the cases involving them. The Victim Assistance Program in Strafford County is unique in the State in that the director and coordinator of the program are trained in conducting interviews with children and adult victims of physical or sexual abuse or assault. To protect such victims from multiple interviews, and to protect the integrity of the investigations, Strafford County has long followed a protocol requiring that such victims be interviewed only once, on videotape, in the County Attorney's office. This protocol has been successful in protecting victims from being "re-victimized" by the court process. It has also been an invaluable tool in screening cases that should not be prosecuted and laying the groundwork for a successful prosecution in cases that are pursued.

STRAFFORD COUNTY 2010 ANNUAL REPORT

The Strafford County Attorney has a Chief Investigator on staff, whose primary responsibility is to conduct any follow-up investigation required on felony cases. The Chief Investigator assists the office's prosecutors in trial preparation where necessary, including locating witnesses for trial. The Chief Investigator has also conducted investigations in public integrity cases that have been referred to the County by the Attorney General's office, and for local police departments within the County where there is a conflict that prevents the local agency from undertaking the investigation. In addition, the Investigator has conducted internal investigations for the County at the request of the County Commissioners. The Chief Investigator also coordinates and assists in conducting training programs offered by the County Attorney's office to all law enforcement agencies in the County.

The Strafford County Attorney's office is the only County Attorney's office in the State that has countywide vertical prosecution for all felonies. As soon as a felony arrest is made in the County, the case is handled by the County Attorney's office. There is an Assistant County Attorney available by cell phone at all times to facilitate notification of felony arrests, and/or to consult with police departments on initial charging and bail decisions. Thereafter, the attorneys assigned to the District Courts handle the arraignments and probable cause hearings held there. With the County Attorney's office involved in felony cases earlier in the process, consistency in the handling of these cases has improved, and the flow of cases from District Court to Superior Court has become smoother and speedier.

The County Attorney's office also prosecutes misdemeanor domestic violence cases in the District Courts for all of the County's 14 police departments, and for the State Police. Three attorneys are assigned to handle these cases and felony cases while they are in District Court. In addition, there are two victim/witness assistants assigned to assist victims in the domestic violence cases in District Court. In prosecuting the domestic violence cases, the County Attorney's office works as part of a broader Domestic Violence Project for Strafford County, the goal of which is to utilize a multi-disciplinary approach to the problem of domestic violence by all involved agencies, including police departments, the Department of Corrections, Strafford County Community Corrections, A Safe Place, Sexual Assault Support Services, and the Strafford County Family Violence Council. This collaboration has set the path for Strafford County to open the first Family Justice Center in New Hampshire. Through federal grant funds, the County Attorney has been able to add a Domestic Violence Investigator to the staff, who assists the prosecutors and local police departments in misdemeanor domestic violence cases in much the same way as the office's Chief Investigator does in felony cases. The DV Investigator has also worked on developing proactive measures aimed at reducing domestic violence in the County by increasing community monitoring. The federal grant also funds the position of Domestic Violence Project Coordinator, whose job is to facilitate communication between Project partners and organize trainings for individuals and organizations involved in the Project. Federal grant funds also have allowed the County to fund projects within the participating communities for videotaping domestic violence crime scenes and victim/witness statements for later use in court, in an effort to improve the quality of prosecutions.

The County Attorney's office is active in advising local officials in many areas of the criminal law. As set forth above, the County Attorney continues a policy of having a prosecutor available 24 hours a day to advise and assist the County's 14 police departments, Troop A of the State Police, and the Drug Task Force on legal issues that arise in the course of their investigations. The Superior Court Victim Assistants are also available 24 hours to consult on sexual assault cases and schedule forensic

STRAFFORD COUNTY 2010 ANNUAL REPORT

interviews of victims. The County Attorney's office continues to offer law enforcement trainings as often as possible for police departments within the County. Domestic Violence trainings are offered at least twice each year.

The County Attorney remains actively involved in the first adult Drug Court in New Hampshire. This program represents a cooperative effort between law enforcement, prosecution, defense, treatment professionals, the Court, and the County to take criminal cases that arise from drug addiction out of the regular court system and into a system where treatment and cure of the addiction is the focus. This is part of continuing efforts by many partners in the criminal justice system to reduce incarceration rates without jeopardizing community safety. In the same light, the County Attorney, in conjunction with the Community Corrections Program, Community Partners and the Public Defender's Office, has begun a pilot Mental Health Court Program in the Rochester District Court. The County Attorney sits on the Rochester District court Mental Health Court team, represents another innovative approach to rehabilitating criminal offenders at the least expense to the taxpayer.

A new initiative originating from the County Attorney's Office is the Habitual Offender Academy Program. This program allows persons convicted of non-DWI Habitual Offender cases to serve their sentence on an electronic monitor while working with Academy staff to regain their legal driving status. Normally, the participants would be serving mandatory minimum jail sentence costing the taxpayer money and doing nothing to rehabilitate the defendant or reducing the recidivism. The Habitual Offender Academy represents another partnership between the County Attorney, House of Corrections and Community Corrections staff.

The County Attorney's Office is also partnered with a full-time Child Advocacy Center (CAC) for Strafford County. The CAC was officially opened in the fall of 2006. The CAC provides a separate, child-friendly space where children who are alleged victims of abuse or abusive crimes can be interviewed on videotape by a trained forensic interviewer. Through the efforts of the CAC Coordinator, the CAC is also a meeting place where representatives from the Center's partner agencies (law enforcement, DCYF, medical and mental health treatment providers, etc.), can discuss and monitor cases brought to the CAC to ensure that proper referrals and follow-up are conducted to obtain necessary services for the victim and his/her family, and to make the victim's involvement with the courts less traumatic.

Respectfully submitted,

Thomas P. Velardi

Thomas P. Velardi
Strafford County Attorney

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S OFFICE

R.S.A. 104:5 Duties: He by himself or his deputies shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of Crier of the Superior Court.

The Strafford County Sheriff's Office performs civil process service throughout the County, provides prisoner transports and security while in the Courtroom and has a responsibility for transporting Involuntary Emergency Admission (IEA) patients to their appropriate destination.

The Sheriff's Office has a Deputy whose primary responsibility is to investigate and apprehend fugitives from justice; investigate felony capiases, domestic warrants and small claims warrants.

Through federal and state grants, the Sheriff's Office was able to interact with the United States Marshal's Office in the apprehension of federal fugitives related to drug charges, gun charges, sexual offenders and domestic capiases; the NH Department of Safety for Law Enforcement Terrorism Prevention Program; the Department of Justice for Combating Underage Drinking Program.

The Sheriff's Office performs polygraph services at no cost to the cities and towns of Strafford County.

The Sheriff's Office provides a search and rescue service for Strafford County with the use of the Bloodhound Unit Division. The dedication of this Division is instrumental in developing the potential of finding lost or runaway children and lost or missing elderly people. In addition, the Unit provides assistance to local Law Enforcement Agencies in criminal matters and the apprehension of suspects.

The following is a breakdown of services provided and revenue returned to Strafford County in 2010:

<u>Number of Prisoner Transports (courts/hospitals/etc):</u>	<u>8,596</u>
<u>Number of Civil Process Services:</u>	<u>8,065</u>
Civil Process Revenue Returned to County:	\$195,000.00
Courthouse Perimeter/Prisoner Custody & Control:	\$159,597.00
Restitution Revenue Received from State:	\$64.00
Prosecutor Revenue Received from five (5) Towns:	\$57,900.00
Juvenile Transport Revenue Received from State:	\$2,250.00
US Marshal's Reimbursement (Guard Security):	\$100,122.00
Outside Detail Revenue:	\$17,757.00
Witness Fee Revenue:	\$31.00
 Total Return to Strafford County:	 \$532,721.00
Sheriff's Office Operating Budget:	<u>\$1,289,293.00</u>
Cost to Strafford County Taxpayers:	\$756,572.00

The Sheriff's Office provides personnel who dispatch for Barrington Police; Durham Police and Fire; Rollinsford Police; Milton Police; Farmington Police, Fire and Ambulance; New Durham Police; Middleton Police, Fire and Ambulance; Strafford Police and Lee Police. Additionally, Strafford County also provides secondary 911 Dispatch back up for the cities of Dover, Somersworth and Rochester.

STRAFFORD COUNTY 2010 ANNUAL REPORT

I would like to thank the residents of Strafford County; the Strafford County Delegation; the Strafford County Commissioners; Raymond Bower, County Administrator and my entire staff at the Strafford County Sheriff's Office and Dispatch Center for their continued assistance and cooperation.

Respectfully Submitted,

Wayne M. Estes

Wayne M. Estes, High Sheriff
Strafford County Sheriff's Office

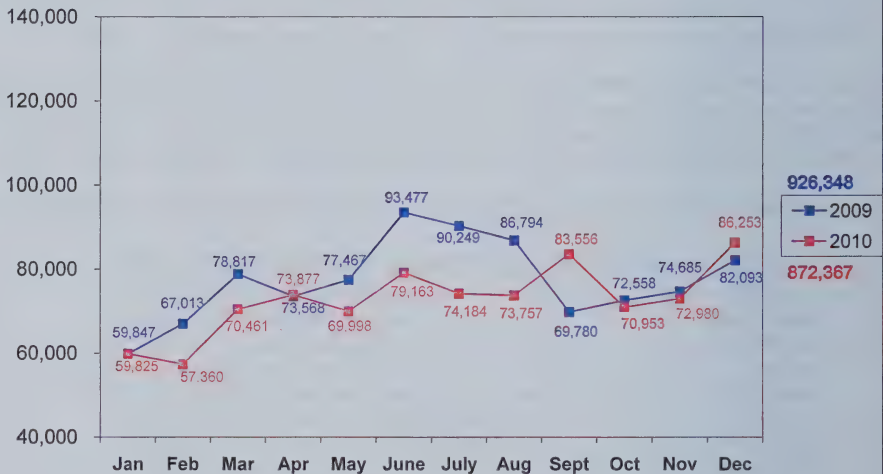
STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

2010 was the second year of the national recession and our numbers reflect these realities. The most important factor has been the number of foreclosures. The year will post a 15.8% increase over last year as we recorded 420 foreclosures county-wide. Transfers are also off by 2.6% over the previous year. One of our biggest regrets this year was the layoff of one of our longtime employees. This was the first time in memory that it has been necessary to begin laying off our valued workmates.

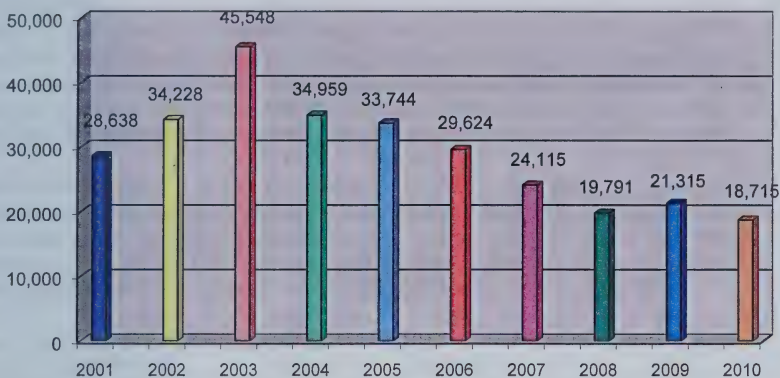
The recording public continues to enjoy the convenience of researching and copying documents from the comfort of their home or office. The Registry will continue to follow the law as it applies to recording, indexing, securing, and retrieving the anticipated 20,000 documents recorded yearly.

STRAFFORD COUNTY REGISTRY OF DEEDS INCOME 2009 VS. 2010



STRAFFORD COUNTY 2010 ANNUAL REPORT

Strafford County Registry of Deeds Document Count 2001 - 2010



Strafford County Real Estate Market 2001 - 2010



STRAFFORD COUNTY 2010 ANNUAL REPORT

YEARLY FORECLOSURES 1991 THROUGH 2010

<u>Year</u>	<u>Foreclosures</u>	<u>Year</u>	<u>Foreclosures</u>
1991	513	1992	391
1993	328	1994	271
1995	159	1996	160
1997	129	1998	87
1999	82	2000	40
2001	35	2002	38
2003	32	2004	31
2005	40	2006	119
2007	229	2008	313
2009	354	2010	420

REVENUES

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1991	\$ 1,977,391	\$ 463,461	\$ 2,440,852
1992	\$ 1,832,936	\$ 520,341	\$ 2,353,277
1993	\$ 1,674,373	\$ 540,896	\$ 2,215,269
1994	\$ 1,774,715	\$ 515,496	\$ 2,290,211
1995	\$ 1,722,451	\$ 453,342	\$ 2,175,793
1996	\$ 1,792,083	\$ 510,340	\$ 2,302,423
1997	\$ 2,111,521	\$ 542,686	\$ 2,654,207
1998	\$ 2,623,241	\$ 702,036	\$ 3,325,277
1999	\$ 3,945,457	\$ 772,870	\$ 4,718,327
2000	\$ 5,710,249	\$ 827,000	\$ 6,537,249
2001	\$ 6,593,361	\$ 1,190,535	\$ 7,783,896
2002	\$ 7,393,384	\$ 1,430,648	\$ 8,824,032
2003	\$ 9,056,575	\$ 1,967,045	\$ 11,023,620
2004	\$ 10,812,548	\$ 1,694,527	\$ 12,507,075
2005	\$ 11,800,503	\$ 1,720,614	\$ 13,521,117
2006	\$ 9,896,684	\$ 1,495,355	\$ 11,392,039
2007	\$ 9,457,638	\$ 1,264,920	\$ 10,722,558
2008	\$ 6,964,331	\$ 970,010	\$ 7,934,341
2009	\$ 5,225,183	\$ 926,093	\$ 6,151,276
2010	\$ 5,145,037	\$ 872,367	\$ 6,017,404

I would like to take the opportunity to thank my staff, the Strafford County Legislative Delegation, the County's Administrative staff, and my fellow County Elected Officials for their support and counsel.

Respectfully submitted,

Leo Lessard

Leo Lessard, Registrar of Deeds

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20-bed unit dedicated to caring for people with Alzheimer's disease and related disorders and a twenty-two (22)-bed unit for residents who are challenged by behavior problems. Our facility has an excellent reputation for the care given by our caring, professional staff.

Consistent with Riverside Rest Home's mission, we responded to many community crises in 2010. Riverside staff skillfully assisted with these emergencies by helping with placements with community-based services or in Riverside if necessary. This policy, as authored by the Strafford County Commissioners, offers Riverside Rest Home staff the flexibility to handle a wide range of clients with admission criteria based on "how safe" a citizen is in their current living situation.

Activities held throughout the year included:

- Wii Game System
- Holiday Celebrations with Party and Decorations on each Unit
- New Year's Party
- Super Bowl Party
- Valentine's Day Parties
- Winter Blahs Party
- St. Patrick's Day Party
- Easter Egg Hunt with Staff's Children and Children in Motion Day Care
- Children's Fashion Show with Staff's Children and Children in Motion Day Care
- Participation in Memorial Day and Veterans Day Parades in Rochester
- National Nursing Home Week in May
- Pancake breakfast for staff, residents, and families
- New England Telephone Pioneer Party
- Family Resident Non-Alcoholic Cocktail Party
- Carnival Day of Fun Activities
- Ice Cream Smorgasbord
- Indian Head Resort
- Mohegan Sun Casino
- Visits to State Parks and Beaches
- Concerts on the Commons in Rochester, Prescott Park in Portsmouth, Cocheco Park in Dover
- Rochester Fair trips with 175 residents participating
 - ★Residents won over 210 ribbons for contest entries
- October Fest
- Halloween Party
- Trick or Treat with Children in Motion Day Care and Staff's Children
- Christmas Fair & Bake Sale
- Church services twice a week; Bible study once a week
- Eucharistic Ministerial Distribution involving training program adopted by NH Diocese of Manchester
- Trips to Rockingham Park and Seabrook Greyhound Races
- Fishing trips
- Theater and Movie Matinee trips
- Boat Trips
- Ice Cream Trip
- Canobie Lake Trip
- Funtown Trip
- Christmas Tree Shop Trips
- Baseball Games
- Resident Council and Dietary subcommittee meetings
- Morning Coffees and Afternoon Teas

STRAFFORD COUNTY 2010 ANNUAL REPORT

- Small group activities
- Men's & Ladies Groups
- Makeovers and manicures
- Planting vegetable & flower gardens
- Sewing and art group
- Social Club
- Breakfast Club
- French Group
- Red Hat Group
- Newspaper Group
- Woodworking, Ceramics, Flower Arranging, and General Craft Classes
- Exercise Groups
- Computer Classes
- Word, Card and Board Games
- One-on-One Activities with Residents & Staff
- Individuals Programs to Visit and Socialize with Family and Friends in the community
- ★Family/friends weddings, funerals, parties, camp, etc.
- Pet Therapy on all Units
- Clothing Show
- Mentoring Programs at Mastway School
- Weekly Programs with Children in Motion Day Care for Residents and children
- 30% of Residents Voted in Election—highest percentage of participation in many years
- Special Events at County Cities and Towns
- Programs provided by the Elks and Emblem and Victory Clubs
- Karaoke
- Live Entertainment
- Shopping trips
- Dinners out to restaurants
- Many, many other activities on a daily and evening basis, seven days a week
- Veteran's Group
- Special Small Groups
- One-on-One Activities
- Barbecues
- Strawberry Festival
- Apple Crisp Day
- Spring Fling
- Music Therapy Unit 1A and Unit 5
- E-Mail Family and Friends
- Young Seniors Group for Age 55 and Younger
- Host Flag Retirement Ceremony
- Bowling
- Billiards
- Attend Flag Day ceremonies
- Make cards for troops in Iraq
- Greet arriving and departing Troops, Iraq and Afghanistan at Pease AFB
- Gardening Club
- Photography Club
- Free Membership for our Veteran's in the VFW.
- VFW Bingo Games.
- Trips to Seacoast Bingo
- 9/11 Make and Deliver Breakfast items to local Fire Stations and Police Departments

In 2011, we will look forward to the continued challenges associated with the State Medicaid inspections. In 2010 we again enjoyed a very successful survey process. RRH staff has worked hard to prepare for these regulatory challenges.

We continue to be very pleased with our relationship with our hospice providers. Approximately 90% of RRH residents who die at the facility receive the benefits of this excellent program. Hospice employees assist RRH staff in managing resident end-of-life care and preparing families for the challenges associated with losing a loved one.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, Daralyn Stewart, RN, Director of Staff Education and Infection Control, and Pam Doyle, Assistant Director of Nursing, all of whom retired this year and will be missed greatly. The high level of family satisfaction and excellent State inspection results would not be possible without the outstanding work done by the entire management team and staff

STRAFFORD COUNTY 2010 ANNUAL REPORT

at Riverside, particularly, Tracy DiCicco, Director of Nursing. I would also like to thank the Strafford County Commissioners for providing guidance, direction, and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower

Raymond F. Bower, Administrator
Riverside Rest Home

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year of 2010 was our 6th year of operating the new jail. Revenue from inmate boarders for the year was \$5,957,933.99, an increase of \$305,733.27 from last year. Our average daily population stayed the same with 396 (397 for 2009). This shows our population has stabilized, and may indicate a trend. Our highest population for the year was 448 on June 10th and 14th (456 on July 23, 2010), and the lowest was 354 on August 25th (371 on November 15, 2010). We booked 4,103 (about the same as the 4,115 for 2009) which included 3,075 males and 1,028 females, 688 sentenced and 3,415 unsentenced. We conducted 844 (978 for 2009) video arraignments.

I am again pleased to announce that all Strafford County Correctional Officers completed the required annual 30 hours of training necessary to maintain their certification. We hired three staff, who have shown to be good career officers. Nine (9) Correctional Officers gained their certification by passing the 120 hour training sponsored by the New Hampshire Association of Counties during the two Correctional Academies this year. Director Alex Casale who works at Community Corrections was selected as the honor graduate officer of his class. In February, Jake Collins was promoted to Assistant Superintendent and Bruce Pelkie was promoted to Captain.

Seven hundred and thirty one (731) persons toured the facility, for an increase in 30% (one tour this year included 130 visitors which accounts for most of the increase from 559 for 2009). Tours were given to students from Spaulding, Portsmouth, Farmington, Nute, Dover, Oyster River Cooperative, and St. Thomas High Schools. Other guests included Explorers, Leadership Seacoast, City Year NH, Merrimack County Program personnel, New Hampshire Attorney General Michael Delaney, Cheshire County Corrections, Dover Citizen's Academy, and UNH Citizen's Academy. Our Diversion Program included 5 individual visitors and 27 at-risk teens. Guests visiting exclusively for the Therapeutic Community included periodic visits by Public Defender Chief Randy Hawkes and Dover Police Community Outreach Officer Chris Myer. The U.S. Department of Homeland Security, Immigration and Customs Enforcement Office of Detention and Removal returned for another annual inspection, which we passed with no issues. The Federal Bureau of Prisons conducted an inspection, as well as the United States Marshal's Service.

We had 806 disciplinary hearings this year, a decrease of 13 from last year. It appears that formal write-ups of inmate misconduct have leveled out, which might show a causative relationship between population, which has remained stable, and misconduct.

This year we started providing e-mail for inmates. Family and friends can set up an account and e-mail a one-page letter to an inmate for about the cost of an envelope and stamp, which will be delivered the next day. It is advertised on our Website and we get several e-mails every day. This is a great service for those with correspondents a long distance away, or out of the country. Inmates cannot e-mail out.

Our medical department started electronic records filing this year. Scanning in records and dispersing medicine using laptops has eliminated paperwork such that we are saving many reams of paper and the filing that goes with it - not to mention the efficiency of looking up records on computer for the staff.

STRAFFORD COUNTY 2010 ANNUAL REPORT

We closed the minimum custody Annex temporarily in November in an effort to bring the staff that operates the 24-hour minimum custody living area back to the jail. This helps reduce any overtime that is needed in the jail, in addition to reducing electricity and upkeep resources. When our population goes back up, I expect we will have to re-open it.

I am pleased to announce that we will be having our seventh Employee Recognition Banquet on June 17, 2011 for department personnel this year. The awards for 2010 will be as follows:

Life-Saving Awards: Officers Kathy Thibeault, Cassandra Caillot, Andrew Broomfield,
Captain Bruce Pelkie and Superintendent Warren Dowaliby

Humanitarian Award: Sergeant Laura Noseworthy

Community Service Award: Officer David Meehan

Innovation Awards: Officers Robert Hayden, Adam Rivera, Lieutenant Donna Roy

Food Services Employee of the Year: Peter Donnelly

Medical Department Employee of the Year: Linda Baillargeon

Administrative Support Employee of the Year: Leah Chabot

Rookie of the Year: Officer Angela Allen

Officer of the Year 1st Shift: Officer Dennis Chabot

Officer of the Year 2nd Shift: Officer Lori Spagnola

Officer of the Year 3rd Shift: Officer Chris Dame

Supervisor of the Year Award: Corporal Gary Cormier

Community Corrections Director of the Year: Director Joseph Devine

Community Corrections Employee of the Year: Jayne Young

Employee of the Year Award: Officer Robert Hayden

We are proud of our ongoing efforts to help inmates transition into society. The Transitional Housing unit that was opened last year has been very successful throughout this year in helping homeless released inmates get situated in society.

I can't say enough about how critical it was to have the Coast Bus Lines running to the County Complex for this program. The process of releasing an inmate sometimes takes months as staff work to eliminate the roadblocks which stand in the way of someone trying to get their life together after being in jail. Isabel Padial, our case manager, works with many public agencies to give inmates a head start at problems facing them upon release. As part of her mission, Marilyn Allen in Jail Industries also has the resources to assist inmates prior to discharge for such things as housing, job hunting and help in reducing bureaucratic red tape. Counselor Chris Pinierio recently received her Master's Degree in counseling and my hope is that she continues working with our Programs Department to assess inmate potential for success.

The most important part of ensuring a successful inmate transition into society is that it substantially reduces the likelihood of them re-offending. Every time someone re-offends, they leave a trail of victims in the community. This could be you or your neighbor.

As our staff continues to manage this inmate population year after year, I marvel at their tenacity and professionalism. Working in a jail is a very stressful and at times dangerous place. Our officers have always rallied to meet the demands of whatever comes to the forefront. The number one disciplinary charge with 168 occurrences was disobeying an officer. Fighting and assault combined for a total of

STRAFFORD COUNTY 2010 ANNUAL REPORT

maintaining the jail so well with such adversity. That other agencies use our services so much is a testament to their success too. The increase of \$305,733 to our revenues for bed rental shows the faith others had in us this year – particularly the federal government. The inspections we pass and services we provide for them above and beyond what is required for New Hampshire inmates shows that we can adapt, adjust and comply with external guidelines as needed. Our staff does all this with an ease of being comfortable in the face of adversity. Having all contracts renewed again this year by the New Hampshire State Prison, Immigration and Customs Enforcement, Rockingham County Department of Corrections and the US Marshal's Service attests to the professional reputation our staff have earned and deserve.

Apart from the amazing work the officers and support staff do for the jail, we could not be successful without the support and diligence of County Administrator Ray Bower and the Board of County Commissioners. Administrator Bower's knowledge of the jail and laws pertaining to liability is invaluable and gives us the confidence that we are going about our tasks in a professional manner. The Commissioners have always supported me and my staff by listening and responding to whatever our concerns are. Their vision guides us towards the future in a way that is evident by our current success. They also show support for the officers and support staff by personally congratulating each recipient at our awards banquet, which they always attend.

I know there will be many challenges in the coming year beyond running the jail as we have done. Budget issues may have to be surmounted in order to maintain the services we have provided in the past. I am anticipating that we will continue to help the taxpayers of this county by stressing reduction of criminal behavior beyond the doors of this institution in our efforts to reintegrate those that have been separated from society.

Respectively Submitted,

Warren Dowaliby

Warren Dowaliby, Superintendent

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 PROGRAMS REPORTS

Educational Programs

Education: GED preparation and Adult Basic Education. Dover Adult Learning Center provided GED and Adult Educational classes three days each week for a total of 17 instructional hours per week.

Special Education: Special Education was offered at SCDOC. Coded students are referred to a tutor who contracts with the local school districts to provided services to incarcerated special education students

Volunteer Tutors: 2 volunteer tutors worked in the facility in 2010, providing a combined average of approximately 6 tutoring hours a week.

GED Exam: 68 inmates were administered the GED exam. 55 passed all sections of the exam. 13 passed portions of the exam.

Enrichment Program: Two weekly college preparation programs were offered to inmates: Topics included: Sociology, Psychology and Personal Development.

Therapeutic Community Program / Women's Recovery Program

The table below illustrates the 2010 outcomes of these programs:

Amount of services:	
Number of days of residential treatment provided.	365
Previously funded RSAT beds continued during grant cycle.	32
New treatment beds added with RSAT grant funds during this grant cycle.	0
Treatment beds funded through other sources, but enhanced with RSAT-funded services.	32
Average length of stay in the residential program in days.	93
Total number of offenders entering an RSAT-funded treatment program.	173

Substance Abuse / Behavioral Programs

Drug and Alcohol Counseling: SCDOC provided 20 hours per week of drug and alcohol counseling services. Educational groups were offered weekly to each housing area in the jail.

Alcoholics Anonymous and Narcotics Anonymous: AA groups for both male and female inmates were held weekly for each housing unit and daily for the TC units, this past year. NA groups were held bi-weekly.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Anger Management Training and Life Skills Classes: SCDOC provided 3 classes anger management classes and 3 life skills classes per week.

Ending the Violence Program: Three sessions per week in 2010.

Victim Impact Seminar: This class was offered to female inmates on a weekly basis.

Positive Options Program: This program offers individual modules of anger management, attitude adjustment and life skills classes. A program counselor and volunteer provided individual service to 5 inmates weekly.

Pet Therapy: Offered weekly for two hours.

Yoga: Two one hour classes weekly.

Jail Diversion Program: 20 inmates were screened and trained as jail diversion speakers in 2010.

Vocational Services

Pre-Employment Program (PEPP): This program teaches inmates job search skills, helps them to prepare resumes and job applications and teaches job interview skills. 5 classes per week were held per week in 2010.

Computer Classes: Dover Adult Learning center provided computer classes at SCDOC. 4 basic and 2 advanced classes were offered weekly.

Typing Class: Dover Adult Learning center provided 3 basic typing classes per week at SCDOC.

Career Assessment: This program assisted inmates with vocational evaluation and planning. In 2010, 86 inmates completed this program.

Career Workshop: A volunteer facilitated two sessions per week of job and college preparation planning skills.

Work Release Program

Work Release Inmates: There were a total of 27 inmates on work release for 2010.

1 inmate was on day release for attendance at high school.

Spiritual Services

Sunday Service: Weekly Catholic group that meets on Sunday for the female inmates:

Sunday Book of Daniel Bible Study: Weekly group for female inmates

Monday Night Bible Study: Bible study conducted for female inmates and special needs inmates

STRAFFORD COUNTY 2010 ANNUAL REPORT

Catholic Services: Weekly Catholic program offered to females and to male general population units.

Bible Study and Music Ministry: Program for male general population that includes bible study and spiritual music.

Spiritual Services Assistant: A volunteer was available for a total of 8 hours per week to assist with handling requests for spiritual services

Catholic Counseling: Two volunteers currently offer individual Catholic counseling to inmates.

Mediation: Two volunteers facilitated a meditation program for two units.

Internships

SCDOC hosted interns from the University of New Hampshire in 2010. Three (3) interns were from the Justice Studies Program, and one (1) from the Social Work Program. During the academic year each of these interns provided approximately 12 weekly hours of service. Duties included: Assistance with educational programs, assisting with discharge plans, observing in the TC units and administrative support.

Inmate Services

Library: The programs department solicited and managed donations of more than 7,000 books in 2010. Currently there are more than 11,000 titles in the library.

Law Library: 4 law library computer stations containing NH State, Federal and Immigration Laws were provided for inmate use.

Respectfully Submitted,
Jake Collins, Assistant Superintendent

Discharge Planning and Substance Abuse Entry Report

During 2010, 89 inmates were interviewed and assessed for reentry into the community. As determined by the assessments, the services needed by inmates ranged from transportation to securing proper forms of identification, with transportation being the highest need. Out of 89 inmates, 48 were in need of transportation, 46 were in need of employment, 40 did not have medical insurance, 35 were in need of substance abuse treatment, 32 needed public assistance, 27 needed housing, 25 needed medications, 20 needed mental health treatment and 21 needed identification. As part of the discharge planning, inmates were referred to the appropriate service agencies for assistance such as: Healthcare for the Homeless Van, Department of Health and Human Services, City Welfare, Housing Authorities, Homeless Shelters, New Hampshire Employment Security, Coast Bus Service Catholic Charities Counseling Services, Dover/Rochester Counseling Services, Southeastern NH Services and Alcoholics Anonymous (AA) and Narcotics Anonymous (NA).

STRAFFORD COUNTY 2010 ANNUAL REPORT

Inmate phone screens to substance abuse programs totaled 65 during 2010. Out of that total, 44 were accepted to substance abuse programs like the Farnum Center, Southeastern NH Services and Phoenix House. The majority of the referrals to substance abuse programs came from the court as an agreement, commitment, or court order. The other referrals came from United States Probation and attorneys.

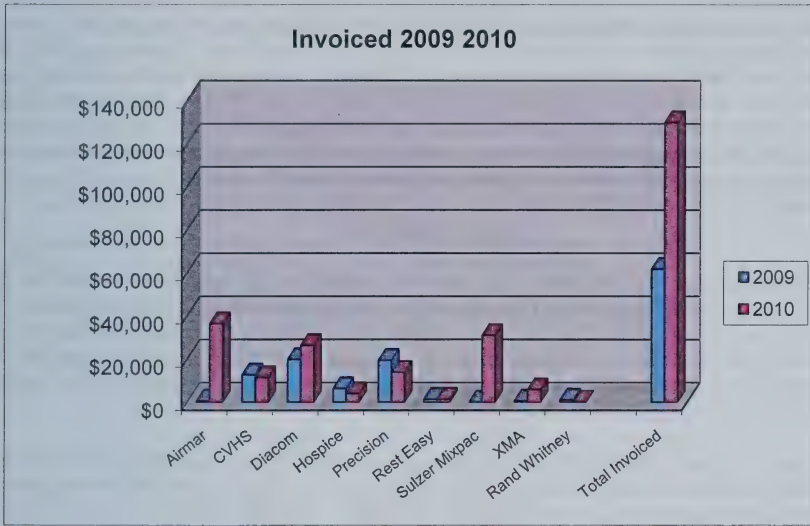
Prepared by: Isabel Padial
Manager/ Inmate Advocate
Programs Department

2010 JAIL INDUSTRY ANNUAL REPORT

Earnings Comparison

	2009	2010
Airmar	\$515.56	\$36,372.80
CVHS	\$12,677.16	\$11,396.13
Diacom	\$19,799.73	\$26,263.51
Hospice	\$6,325.56	\$3,916.32
Precision	\$19,406.40	\$13,768.18
Rest Easy	\$1,346.13	\$1,379.60
Sulzer Mixpac	\$0.00	\$30,837.64
XMA	\$579.17	\$5,740.79
Rand Whitney	\$971.28	\$0.00
Total Invoiced	\$61,620.99	\$129,674.97
Increase from last year		\$68,053.98
Delivery earnings after Expenses		\$825.00
	# Inmates	# Hours
Jail Industries	66 Inmates	15264.15 Hours
Laundry	71 Inmates	10237.92 Hours
Total	112 Inmates	25502.07 Hours

STRAFFORD COUNTY 2010 ANNUAL REPORT



We were very pleased with our increase in business this year and will strive to increase business in 2011 thus increasing earnings as well as inmate workers.

Respectfully Submitted,
Marilyn Allen, Jail Industry Director

2011 FAMILY RECEPTION CENTER ANNUAL REPORT

The Family Reception Center will have been in open for nine (9) years as of March of 2011. Our mission has been to provide a comfortable, trusting, and supportive environment, where inmates' families may come before or after visits to receive validation, support, and resources that may lessen the negative impact experienced through incarceration. Based on our data collection, we are indeed lessening stress. Quarterly events and special activities for families and friends take place at the Family Reception Center. Information on how to maneuver through the Corrections system is provided, as well as local agency resources and support. Donations to the Center have grown for our special events both by neighboring agencies and from individuals in the local communities.

The Family Reception Center continues to be self-sufficient, thanks to the generosity of volunteer staffing and continued grants for snacks, drinks, and special activities. We once again received a grant in 2010 awarded by the Bishop's Charitable Assistance Fund. Additional funds are generated from the sale of inmate photographs for their families. We continue to remain self-sufficient through these two avenues: grants and picture taking. There are no taxpayer monies used for this program.

Respectfully submitted,
Marilyn Allen Founder & Coordinator

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 STRAFFORD COUNTY COMMUNITY CORRECTIONS ANNUAL REPORT

The Community Corrections Program is composed of several programs, all united under the same mission. We work within the criminal justice system to create a safer community. We provide the courts with accurate information and offer viable cost-effective pretrial and sentencing options through a balance of enforcement and treatment strategies, while holding offenders accountable and affording them the opportunity to become productive law-abiding citizens.

Pretrial Assessments

Strafford County Community Corrections completes assessments on all defendants booked into the Strafford County House of Corrections. The interview or assessments takes place as soon as possible, and is the first step in preparing the defendants assessment for court. The intake coordinator then uses the information gathered as a foundation to assist them when completing the report for the court. Typically the assessment contains criminal history, pending charges, address history, employment history, education, dependants, and community ties.

This assessment is given to the Judge, to aide in making an informed decision when determining if bail supervision is necessary. The assessment is available for use during the defendant's arraignment, probable cause hearings, and bail hearings.

In 2010 Community Corrections did see a decrease of 19% in the number of assessments that were conducted, meaning we conducted 690 assessments. We attribute this to the Mental Health Supervision program identifying clients who are mentally ill, and due to a decrease in the number of bookings into the House of Corrections.

Some interesting facts about 2010 Assessments:

- 81% of the defendants interviewed were found acceptable
- 45% of the defendants interviewed are charged with misconducts.
(Violation of Probation, Breach of Bail, or failure to appear)
- 28 % of the defendants interviewed are charged with a felony.
- 31 % of the defendants interviewed were arrested by Rochester PD.
- 50% of the defendants interviewed are unemployed.

Pretrial Supervision

All defendants on Strafford County Community Corrections Pretrial Supervision must comply with a standard set of conditions that we tailor to the needs of the individual client. The court may also order specific conditions for the defendants to follow. Some examples of standard conditions are:

- Checking in by telephone daily
- Reporting to our office at the discretion of the defendants Case Manager
- Submit to mandatory random and scheduled drug testing
- Adhere to a curfew
- Electronic monitoring to include GPS or the use of remote alcohol monitoring
- Court ordered no contacts
- Notification of all changes to telephone numbers, address, and employment
- Notify the staff of any contact with Law Enforcement
- Refrain from the use of any alcohol
- Refrain from possessing firearms
- House checks to ensure compliance and verify address and living situation
- Travel Restrictions

STRAFFORD COUNTY 2010 ANNUAL REPORT

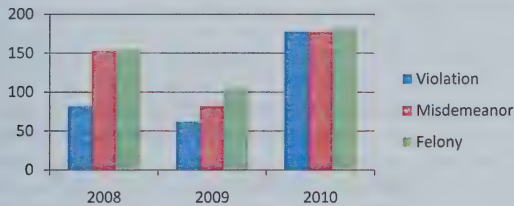
Just with assessments we had a decreased number of intakes for 2010 of 308 total intakes. We also attribute this to Mental Health Supervision and a decreased number of bookings at the HOC. Of the clients placed with Pretrial Supervision, 35% were ordered from Dover District and 34 % from Rochester District.

Of the 294 cases that were closed in 2010, 74% of the clients successfully completed and did not have a violation that caused termination from the program. Most importantly 99% of the clients appeared at their respective court dates. These are some of the common violations of the violations that we had:

- 22% had alcohol violations
- 16% picked up new charges
- 24% had positive drug tests
- 20% absconded supervision

One area of concern is we saw an increase in the amount of time defendants were on supervision.

Average Length on Program



Trends of 2010 Pretrial Supervision:

- 88% of the defendants being supervised are male.
- 48% of the defendants are unemployed
- 33% of the defendants have no GED or High School Diploma
- 41% of the defendants have misdemeanor Domestic Violence related charges
- \$67,323.43 worth of fees were collected
- 6,999 days of community service were completed
- 1,780 job searches were completed
- 68% of our drug tests completed were random drug tests.

Based on these averages, if Community Corrections Pretrial Clients stayed in jail it would have cost the County \$2,300,760 for 2010.

Post Trial Supervision

Community Corrections has two post-trial programs. The first is Administrative Home Confinement (AHC). This is a court-ordered program where the defendant typically spends some time in jail and the remainder at home and is supervised in the community.

The second program is the Step Down Program. The idea behind this program is to encourage continued life improvements for inmates as they transition from life within the jail facility back into the community. This is accomplished by taking inmates incarcerated in the HOC who are of good behavior and attending programs. Community Corrections then files a motion on the defendant's behalf with the court. If granted, the inmate is released into the community under the supervision of Community Corrections.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Community Corrections will complete an assessment on the sentenced inmates in the jail to see if they are appropriate for either of these programs. In 2010, Community Corrections completed 93 assessments on inmates who were incarcerated at the HOC.

We consider 2010 another successful year for AHC and Step Down. We had a total of 96 intakes and success rate if 81%. The most common violations were drug use at 41% and alcohol use at 22%.

Trends of 2010 Post Trial Supervision:

- 88% of the defendants are male
- 26% of the defendants are charged with a domestic violence related offense
- The average defendant is on supervision for 138 days
- \$77,036.57 worth of fees were collected
- 12,533 days of community service were completed
- 669 job searches were completed

Based on the averages if these defendants were required to spend their entire sentence in jail it would have cost the county \$2,121,480.

Pretrial Diversion

The Pretrial Diversion Program, in collaboration with the Strafford County Attorney's Office, has had another year of growth with 43 intakes and has assisted in collecting \$12,924.50 in restitution. The Diversion Program was created for people who have had no prior criminal dealings with the criminal justice system and who the County Attorney's Office does not anticipate returning to the system. We had 2 clients not complete the program this year due to new charges that were brought up against them.

Employability Program

The Employability Program brings together Community Corrections and the Division of Child Support Services in a partnership that will assist delinquent obligors to come into compliance with their child support order and help prevent civil incarceration to the Strafford County HOC. This program is the first in the State of New Hampshire and shows one more time how Strafford County stays on the cutting edge and has a seamless approach to corrections and the judicial process. In 2010, we had 40 new intakes which saved \$99,600 if these clients had to be incarcerated. But more importantly we assisted in collecting over \$40,000 worth of child support.

Strafford County Community Corrections would like to acknowledge and gratefully thank the Strafford County Superior Court, District Court and Family Court Judges, the County Attorney's Office, local Prosecutors and Defense Attorneys, the New Hampshire Public Defenders Office, local Police Departments and the Strafford County House of Corrections for their continued support.

We would also like to thank the Strafford County Board of Commissioners and the County Administrator, Ray Bower for their continued support and innovative guidance.

Respectfully Submitted,
Joseph R. Devine, Jr.
Joseph R. Devine, Director

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ALTERNATIVE SENTENCING, SUPERVISION PROGRAMS, & SPECIALTY COURTS REPORT

In 2010, the Alternative Sentencing Programs in Strafford County experienced growth and programmatic development. By rehabilitating offenders in the community, we are saving taxpayer money while maintaining public safety and returning offenders back into the community as law-abiding citizens. The Alternative Sentencing Programs co-exist in this County as part of an overall shift in philosophy to supervise and rehabilitate non-violent offenders in the community with help from the entire-County infrastructure. Without any piece of this infrastructure, these programs would not be able to operate as efficiently or as successfully as they do. This infrastructure includes: Strafford County Community Corrections, including the Community Work Program, the New Hampshire Public Defenders-Dover Office, the County Attorney's Office, the Strafford County Department of Corrections, including the Therapeutic Community, the Strafford County Sheriff's Department, Southeastern NH Services, NH Department of Corrections Probation/Parole, and the Strafford County Superior Court, Rochester District Court and Dover District Court. Of course, County alternative sentencing programs require local government support and without this support from the Strafford County Commissioners, Chairman George Maglaras, Paul Dumont, and Robert Watson, these programs would not exist. The leadership from County Administrator Raymond Bower has been crucial over the past year as he provides the initiative and support we have needed to grow. In 2011, we will continue to seek enhancement of our County Criminal Justice Programming and the infrastructure that supports these programs. Such targeted enhancements include filling our newly implemented Specialized Transitional Housing Program to capacity and seeking additional grant monies for expanded Inmate Re-Entry.

Strafford County Adult Drug Treatment Court

Following a year-long pilot program, the Drug Court commenced full-operations on January 19, 2006 after securing a Department of Justice grant for 3 years and was the first adult drug court in New Hampshire. The Drug Court is a specialty court program that connects non-violent, felony and misdemeanor-level, substance-abusing offenders and NH State Prison Parolees who meet the same criteria, sentenced out of Strafford County Superior Court, to an integrated system of intensive alcohol and drug treatment in the community, combined with case management, community monitoring, strict court supervision and progressive incentives and sanctions. By linking participants to treatment services, the program aims to address offenders' addiction issues that led to criminal behavior, thereby reducing recidivism, and protecting public safety. The Drug Court is designed to be a 12-month felony-level and a 6-month misdemeanor-level alternative sentencing program, divided into three phases, and followed by one year of probation. The Drug Court utilizes such programs as the Work Program, Therapeutic Community, and Transitional Housing to help support sanctioning and clinical interventions. Over the past year, the Drug Court held steady with an average enrollment of 60 participants and graduated 19 participants from the program. For the past two years, Strafford County has participated in a State-wide Drug Court meeting where all of the Drug Courts from New Hampshire discuss successes and challenges and review best practice models. A background check of all our graduates and terminated participants found the graduates' recidivism rates over the past 5 years for a new criminal charge is 9%, while the recidivism of the terminated Drug Court participant was 50%. This data was collected between April-June, 2010 and included everyone that began the program from January 19, 2006 forward. *For more information regarding the Drug Treatment Court please contact: Alex Casale, Director @ 516-7193 or Carrie Lover, Coordinator @ 516-7195.*

Strafford County Community Corrections Mental Health Pre-Trial and Post-Trial Supervision

Strafford County Pre-Trial Mental Health Supervision provides case management and supervision of defendants who have been diagnosed with a mental illness, while residing in the community, awaiting trial. Through case management and supervision, the defendant is assisted to obtain and maintain appropriate mental health services and access medications to ensure stability and while in the community. Defendants are released from

STRAFFORD COUNTY 2010 ANNUAL REPORT

jail without (in most cases) having to post cash bail. Supervision consists of daily/weekly phone and/or office check-ins, case management, voluntary referrals to services, medication checks, drug screens, and mental health compliance. In 2010, The Pre-trial Mental Health Supervision program averaged 40 clients at any given time and had a total of 162 total intakes.

Strafford County Post-Trial Mental Health Supervision offers community-based supervision to inmates of the Strafford County Jail. The Administrative Home Confinement program is a court-ordered program in which inmates are found eligible for release once sentenced from court. The Step-down Program is a jail program that provides incentives for inmates who exhibit good behavior and willingness to participate in appropriate rehabilitative programs while incarcerated. All inmates released into the community are required to wear a GPS tracking device and/or a Sobriator. Program participants with mental illnesses are required to continue medications and mental health treatment in the community as part of conditioned release. In 2010, Mental Health Post Trial-supervised on average 7 inmates in the community and had a total of 28 intakes for the year. *For more information regarding the Mental Health Court, please contact Blair Rowlett, Director @ 516-5182 or Carrie Lover, Coordinator @ 516-7195.*

Strafford County Rochester District Mental Health Court Pilot Program

This alternative sentencing program commenced operations in June 2007. The Mental Health Court provides court supervision and treatment services to mentally ill defendants to promote engagement in treatment, improve quality of life, decrease recidivism and increase community safety and awareness of mental health issues. The Mental Health Court is a 3-phase specialty court program designed for adults who have one or more misdemeanor-level and/or felony-level offenses and who are eligible for mental health treatment. The Mental Health Court involves frequent court appearances, as well as individualized treatment planning and case management. This program also awards incentives for healthy, appropriate behavior and imposes sanctions for negative behavior. The Strafford County Community Corrections program has made great strides in identifying and releasing clients with Mental Health issues. In coordination with Strafford County judges and the local mental health center, SCCCP has helped develop bail language that compels defendants to get mental health treatment as a condition of their bail. The continuity of supervision that is provided from Pre-trial to Post-trial is a major factor in the referral and success of the program. The program is used in lieu of a jail sentence. The majority of successful completions result in convictions being vacated. The Mental Health Court team consists of Judge Daniel Cappiello, Thomas Velardi, Carrie Lover, Blair Rowlett, Alexander Roth, Michael Miehle, Judi Rogers, Amanda Vachon, and Elizabeth Solof. In 2010, the Mental Health Court averaged 6 participants. The Mental Health Court was an outgrowth from the Strafford County Mental Health Council. In 2007, the Council also began a Crisis Intervention Team, which includes staff from the Rochester and Dover Police Departments, Community Partners and NAMI-NH. In 2008, this team became certified as a Crisis Intervention Team who responds to mental health-related police calls to ensure a more systematic, sensitive approach to persons with mental health issues. *For more information regarding the Mental Health Court, please contact Blair Rowlett, Director @ 516-5182 or Carrie Lover, Coordinator @ 516-7195.*

Strafford County Habitual Offender Academy Program

After the New Hampshire Department of Corrections eliminated funding for the “traditional” State-wide Academy Program in 2009, the Strafford County Attorney’s Office identified a need for the continuation of such programming for an identified Habitual Offender population. The primary goal of the Habitual Offender Program is to help persons with a Habitual Offender charge, work towards getting their drivers license back. This process entails guiding participants through the Department of Motor Vehicles. Those who participate in the program are also on Administrative Home Confinement through Strafford County Community Corrections Program. There are two tracks to the Habitual Offender Program: One track for those who do not have any substance abuse issues; and one track for those that do have substance abuse issues. Those who have a history

STRAFFORD COUNTY 2010 ANNUAL REPORT

with substance abuse are required to participate in counseling and self help meetings as determined by a drug and alcohol evaluation. All those who participate in the Habitual Offender Program regardless of the track are required to attend the Life Skills group that the program runs. All participants are required to complete 150 hours of community service, call in for nightly curfew checks, and maintain a full time job or full time schooling. In 2010, the Habitual Offender Academy Program had 24 referrals with an average daily headcount of 8 participants. The program graduated 6 individuals, with 2 out of those 6 earning back their drivers licenses. *For more information regarding the Academy Program, please contact Jennifer Laferriere, Director @ 516-7191 or Carrie Lover, Coordinator @ 516-7195.*

Specialized Transitional Housing Program

The Strafford County Specialized Transitional Housing Program opened its doors on November 16, 2009. Strafford County received a Federal grant from the Department of Justice that will provide funding for the next two years. The focus of the Housing Program is to reduce the recidivism rate of the jail and prevent more County residents from being victims of crimes. Strafford County recognizes the importance of providing a smooth transition from the House of Corrections back into the community. Some of the road blocks those individuals face exiting the House of Corrections are homelessness and lack of structure. The purpose of the Housing Program is to provide those individuals with a residence for up to 90 days which allows them ample time to find employment and a stable living environment. Individuals who will be considered eligible for the program will have completed extensive programming inside the House of Corrections and will complete the screening process for the program. While residents will not be inmates of the House of Corrections, they will have to follow strict rules in order to reside in Housing. Residents will be subject to curfews, mandated to attend in-house programming, and will be expected to complete job searches every day. The grant provided Strafford County with the ability to hire a Specialized Transitional Housing Director and a Re-Entry Case Manager with responsibilities to include monitoring the daily occurrences at Housing, helping the residents find employment and permanent housing, as well as running programming at Transitional Housing. In 2010, Transitional Housing housed 56 residents with an average length of stay of 54 days. Out of the 46 residents who were eligible for employment, 23 obtained employment while residing at Transitional Housing and 4 residents completed their GED's. *For more information regarding the Specialized Transitional Housing Program, please contact Jennifer Laferriere, Transitional Housing Program Director @ 516-7191 or Carrie Lover, Coordinator @ 516-7195.*

Re-Entry Specialists

Strafford County has been awarded a 1 year grant in the amount of \$160,730 through The Second Chance Act Federal Grant Program through September, 2011. This grant has allowed Strafford County Community Corrections to hire 2 full time Re-Entry Specialists. The Second Chance Act of 2007 provides a comprehensive response to the increasing number of people who are released from prison and jail into communities and the subsequent challenges communities face as offenders attempt to reintegrate into society. A combination of trends in sentencing, incarceration, and post-release supervision has brought prisoner re-entry to the forefront of discussion among policy makers, practitioners, and researchers. Without consistent support systems, access to resources, and positive intervention, a newly released offender is at risk to return to a life of crime, therefore creating more victims of crime in our local community. A national average suggests a Drug Court participant commits 105 crimes before entering the program. Re-entry and transitional services allows for additional resources to be dedicated to prisoner/community integration, thus decreasing the potential number of victims associated with criminal activity. Further, many offenders have substance abuse or mental health problems that require immediate and persistent attention. Through this grant award, Strafford County will continue to build upon its overall therapeutic approach towards public safety and offender-community reintegration. *For more information regarding Re-Entry, please contact Aubrey Towne or Thomas Herzig, Re-Entry Specialists @ 516-7198 or Carrie Lover, Coordinator @ 516-7195.*

STRAFFORD COUNTY 2010 ANNUAL REPORT

Strafford County Community Corrections Alternative Sentencing/Supervision Programs and Specialty Courts would like to acknowledge and thank the following agencies for their continued support: Strafford County Superior Court, District Court and Family Court, New Hampshire Public Defenders Office, Strafford County Attorney's Office, local prosecutors and defense attorneys, and the Strafford County House of Corrections.

We would also like to again thank the Strafford County Board of Commissioners and the County Administrator, Raymond Bower for their continued support and innovative guidance.

Below is a list of the Strafford County's Alternative Sentencing/Supervision Programs and Specialty Courts team members who exhibited dedication and professionalism in 2010:

*Alex Casale, Drug Court Program Director

*Jamie Bennett, Drug Court Senior Case Manager

*Christopher Gowell, Specialty Courts Case Manager

*Blair Rowlett, Mental Health Programs Director

*Amanda Vachon, Mental Health Programs Case Manager

*Jennifer Laferriere, Habitual Offender Program Director & Specialized Transitional Housing Program Director

*Bruce Campbell, Specialized Transitional Housing Re-Entry Case Manager

*Aubrey Towne, Re-Entry Specialist

*Thomas Herzig, Re-Entry Specialist

*Carrie Lover, Criminal Justice Programming Coordinator

Respectfully submitted,

Carrie Lover

Carrie Lover, MSW, LADC Candidate

Strafford County Criminal Justice Programming Coordinator

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

With the passage of House Bill 2 effective July 1, 2008, the County's financial obligations for Old Age Assistance, Aid to Permanently and Totally Disabled and Board & Care of Children were eliminated and the cost associated with those programs assumed by the New Hampshire Department of Health and Human Services. However, the County is now responsible for 100% of the non- Federal share for Strafford County residents in nursing homes, as well as Home and Community Based Care (HCBC) for those individuals who qualify for nursing care but remain in their homes with the support of community services.

Strafford County received Incentive Funds from the State of New Hampshire to operate the Family Intervention Program which provides court-ordered supervised visitation for families.

I would like to extend my appreciation and gratitude to the Board of County Commissioners and Ray Bower, County Administrator for their support.

Respectfully submitted,
Cheryl A. Moulton
Cheryl A. Moulton, Director

STRAFFORD COUNTY 2010 ANNUAL REPORT

2010 ANNUAL REPORT

STRAFFORD COUNTY UNIVERSITY of NEW HAMPSHIRE COOPERATIVE EXTENSION

*Working to strengthen youth, families and communities, sustain natural resources, and
Improve the economy*

Strafford County's UNH Cooperative Extension office is part of a network of county, state and regional outreach education offices that bring the University of New Hampshire resources directly to the people who live and work in Strafford County. Along with more than 30 campus-based Extension specialists, Strafford County's Extension staff provides County residents with research-based education and information, enhancing their ability to make informed decisions that improve their lives. In 2010, more than 14,000 educational contacts were made with the residents of Strafford County. Contacts include one-on-one visits, participation in workshops, newsletter subscription or participation in on-going programs such as 4-H afterschool programs.

Below are some of the ways that Strafford County UNH Cooperative Extension Educators *made a difference* in the lives of residents in Strafford County:

Nutrition Connections Program

Cooperative Extension's Nutrition Connections program targets limited-income adults, families, and youth. It provides no-fee, life-skills education in:

- Nutrition, food shopping & food budgeting
- Food safety
- Physical fitness

We motivate & empower program participants to:

- Eat healthier & exercise regularly to: 1) Improve weight control, mood, energy, school & job performance; 2) Reduce risk & improve management of chronic diseases like diabetes, heart disease, cancer, and osteoporosis.
- Read & understand food labels to select nutritious foods
- Save \$\$\$ at the supermarket & still make healthier choices
- Plan & prepare quick, low-cost meals that are tasty & nutritious
- Prevent food-borne illness which affects 1 in 6 Americans annually

Nutrition Connections 2010 Impacts

- 157 adults attended 2- to 6-session class series and learned how to eat better for less, control weight, be more physically active, and reduce risk of chronic diseases and food-borne illness.
- Another 164 adults enhanced their food-shopping skills by attending one-time supermarket savvy presentations.
- 485 elementary school children at low-income schools learned how & why to make healthier food choices, improve dietary diversity, and become more physically active. Teachers reported an increase in fruits, vegetables, and whole-grain snacks and less junk food brought from home.
- 182 preschoolers at 6 county Head Start centers became more motivated to eat fruits & veggies during 4-session nutrition class series. Teachers reported increased intakes at meals & snacks. Parents each received 4 nutrition handouts.

STRAFFORD COUNTY 2010 ANNUAL REPORT

- The average USDA Healthy Eating Index score for adult participants improved from 66% on entry to 86% on exit.
- Most Avis Goodwin Community Health Center diabetes patients who participated in our nutrition classes significantly improved their average blood-sugar scores to lower their risk of serious and costly complications like blindness, kidney failure, and heart disease.
- Three issues of the *Smart Choices* newsletter were sent to 4,104 Food Stamp households (8,618 individuals) in Strafford County.
- Nutrition Connections is cost effective: Cost benefit analyses in Virginia, Iowa, and California using stringent criteria show that each dollar invested in Nutrition Connections programs returns \$2.67 to \$3.67 by reducing healthcare costs and lost work days. Added savings come from better meal planning and supermarket shopping skills.

Agricultural Resources Program

Agriculture in Strafford County includes high-value commodities such as greenhouse and garden center operations, field cut flower operations, vegetable farms, orchards, and dairy, livestock and forage operations. The total value of agriculture in Strafford County accounts for \$9,912,000, excluding the value of landscaping operations (Census of Agriculture, 2007). Strafford County Cooperative Extension agriculture program provides education and research based information to assist agricultural businesses to continue to be economically and environmentally sustainable. This contributes to the overall economy of Strafford County and also provides the locally grown food and open space which helps support tourism and increases the value of homes and businesses in the county. The availability of locally grown healthy foods contributes to the economy of Strafford County and the healthy and well being of the citizens and lowers the tax burden associated with public healthcare costs and other public assistance programs

Fruits and vegetables, greenhouse plants, and cut-flower producers could lose thousands of dollars very quickly if disease or pests threaten their crops. Cooperative Extension in Strafford County provides educational and research-based programs and information to assist growers make informed decisions in the management of their operations.

- 210 growers attended Cooperative Extension workshops and twilight education and information meetings and. The workshops and information meetings helped growers to increase their knowledge and skills in identifying and trouble-shooting nutrients problems and disease and pest problems. This helped producers to increase their production and reduce cop loss by trouble shooting problems before they cause losses.
- Farmers and home gardeners used Integrated Pest Management (IPM) techniques learned through Cooperative Extension which helped reduce the cost of pest control because they used less pesticides. The use of less pesticides benefits the community because it helps protect the environment and water resources from over application of pesticides. The Educator helped identify insect pests, plant diseases and provided recommendations for treatment. UNH Cooperative Extension's pesticides safety education program helped teach 121 pesticide applicators about the responsibilities of environmental and human safety which includes sprayer calibration, pesticide storage, proper disposal of pesticides and integrated pest management.

STRAFFORD COUNTY 2010 ANNUAL REPORT

- 65 farm and site visits were made reaching 29 farm operations and over 55 individual growers. The farm visits helped assess crop progress, solve plant production problems, and helped growers with marketing issues. A grower prevented 50% (or greater) reduction in yield on a newly transplanted tomato field in Strafford County because a nutrient deficiency problem was prevented very quickly during a routine farm visit before the plants were severely stunted. This results in an impact to the farmer of over \$20,000 for the two acres.
- One farm that needed to pursue certification, to help them develop a food safety plan that would meet the requirements of the USDA Good Agricultural Practices (GAP) program. A specialist suggested several major and minor additions to the plan that they developed, and they passed the GAP audit with flying colors. This permitted the grower to continue selling their products to Hannaford's supermarket, which represented a major portion of their farm sales.
- 650 people from Strafford County called UNH Cooperative Extension for advice and information on gardening, lawn/garden care, and other topics. 383 soil tests were processed and reviewed for recommendations.
- 37 trained UNH Cooperative Extension Master Gardener volunteered in teaching youth, working on community projects and answering questions about home gardening, contributing more than 1,800 hours (at \$20.80/hr (Independentsector.org) – this equates to \$37,440

Forestry and Wildlife Program

Strafford County has approximately 136,387 acres of forestland of which 90% is privately owned. The UNH Cooperative Extension Forestry & Wildlife Program, through the county-based Forestry Extension Educator, and with support from state specialists, provides education and recommendations to private and public landowners for management of private and public forestland. The proper management of forests help ensure a healthy and sustainable forest landscape for timber, wildlife habitat, clean water and a place for recreation as well as a forest landscape that is aesthetically pleasing. This is done through:

- one-on-one woodlot visits,
- assistance with federal financial incentive programs
- workshops and presentations
- office visits, phone calls and e-mails.

In 2010, sixty-three landowners received one-on-one assistance for both woodlot visits and assistance with federal financial incentive programs such as forest trail design and timber stand improvement. Ninety-three people were assisted through phone calls, e-mails and office visits. Nine hundred and seventeen people attended eighteen workshops and presentations that were held on topics such as Current Use, forest management, maple sugaring, wildlife habitat and invasive species.

In addition to forest land management the UNH Cooperative Extension Forestry & Wildlife Program educates and assists towns and small landowners in urban settings with proper care of landscape trees through:

STRAFFORD COUNTY 2010 ANNUAL REPORT

- on-site visits
- workshops and presentations
- office visits, phone calls and e-mails.

Twenty-four homeowners had one-on-one visits and forty-one people were helped by phone, e-mail or at the office with questions about caring for yard trees as well as plant disease and insect identification. Fourteen people attended a Tree and Shrub Pruning workshop at Mast Way School in Lee where they received hands-on experience with pruning.

Cooperative Extension also provides extensive training to Natural Resource and Coverts Volunteers, in return for their continued involvement in local projects. Strafford County Natural Resource and Coverts Volunteers devoted 4,227 hours of time last year, presenting workshops, serving on conservation commissions, landscaping at public facilities, and volunteering at local exhibits. Their time, when calculated at the 2009 value of \$20.85/hour for volunteer time (independentsector.org) represents \$88,132 in contributions to local programs.

Family Consumer Resources Program

In response to the ever changing structure and needs of families, UNH Cooperative Extension's Family & Consumer Resources program addresses issues of concern to residents and organizations of Strafford County. The Family & Consumer Resources Educator works to strengthen communities, individuals, youth and families by providing educational programming including workshops, educational series, technical assistance, training for agencies/professionals, age paced newsletters and publications.

Responsive Programming in Financial Management

- "Managing Money in Tough Times"
- "Getting A Grip on Your Money"
- "New Hampshire Saves...America Saves"
- "Medi-gap Information Project"
- "Credit Check-Up"

Programs were attended by 60 individuals who completed 39 evaluations. In addition, there were 500 publications distributed to Strafford County residents and 7 teachers from 4 Strafford County schools/organizations attended the Money Smarts – Personal Finance Conference for Teachers in Concord.

Responsive programming in Nutrition and Wellness

Nutrition programming reached 49 individuals in Strafford County through these activities: My Pyramid, Nutri-News, Health and Wellness Fairs/Exhibits News articles.

Responsive Programming for Parenting and Child Care

- This year we sent Toddler Tales and Cradle Crier to 1,156 families.

STRAFFORD COUNTY 2010 ANNUAL REPORT

- Working through the final stages of the new and revised curriculum, 'Just Parenting/PDDD'
- Strafford County continues to provide the opportunity for a supportive RAPP group.
- Wrote articles for the CE website, local newspapers, and Parenting NH; "Help Your Child Succeed in School", "The Importance of Valuing Fathers", "A Place for All Children"
- Reflective Practice Group: A Collaborative effort between Rockingham and Strafford counties, this is for all parent educators in both counties. CE provides professional development and an on-line classroom to share calendars and resources. A core group of 7-10 providers participate.
- "The Importance of Valuing Fathers" workshop was given to DCYF workers at their annual conference: There were 60 people in attendance.
- In program year 2010, Strafford County CE provided 10 professional development workshops to @ 120 child care providers
- Provided a workshop for 24 Headstart parents; "The process of change"
- In program year 2010, Strafford County CE provided 5 events for @360 people on the subject of Bullying
- Approximately 750 publications were delivered or handed out approximately 215 publications were delivered or handed out.

Responsive Programming for Food Safety brought to you in Strafford County by: Ann Hamilton, Carroll County; Claudia Boozer-Blasco, Rockingham County; and Alice Mullen, Hillsborough County

- SAFE program was provided at the Homemakers Health Services in Rochester, NH. There were 10 homemaker health care workers who attended
- ServSafe was provided at Strafford County Headstart to 10 participants
- 2 SAFE programs were held at UNH for 90 hospitality students.
- Let's Preserve workshop for 16 people at Goodwin Library in Farmington
- Food Safety display was up at the Rochester Faire for 3 weeks, at the Barrington Agricultural Fair for one weekend. (Ellen)
- Food Preservation demonstration at the annual Woods, Water & Wildlife Festival. Additionally spoke directly with 26 individuals.

4-H Youth Development Program

4-H Youth Development programs are structured to develop the potentials of Head, Heart, Hands and Health to Better Living for youth participants ages 5 to 18 and volunteers who serve as positive role models. The 4-H youth experiences encourages youth to progress in their skills and knowledge in a practical interest area as they advance in their life skills. The focus areas for projects, the special interest areas like animal science, mechanical science, family and consumer science are grouped now into three broad topic areas: science, engineering and technology, healthy living; and citizenship. Through 4-H opportunities, youth experience positive learning environments and have opportunities that foster growth in the essential elements of positive youth development- belonging, mastering skills through experience; influencing others and being independent and learning the meaning of volunteer service and generosity. The Strafford County 4-H program reached 439 youth through 4-H clubs and involved 948 additional youth in special interest and school enrichment efforts. Seventeen 4-H clubs and county wide program efforts have been led by 111 volunteers who collectively have given 5,818 hours of time to teaching youth and conducting 4-H youth development programs. Using the Independent Sector's estimated dollar value of volunteer time the Strafford County 4-H

STRAFFORD COUNTY 2010 ANNUAL REPORT

volunteer efforts had an economic impact equivalent of \$121,305. 4-H helps develop competent, confident, caring and contributing youth. Recent findings from the National *4-H Study of Positive Youth Development* conducted by Tufts University indicate that young people in 4-H are three times more likely to contribute to their communities than youth not participating in 4-H. Additionally, the research from the Tufts University study indicated that youth in 4-H thrive through the health and science education and career preparation experiences they receive through 4-H programming. Compared to non-4-H youth, 4-H'ers are more likely to spend more hours exercising or being physically active. 4-H youth also have higher educational achievement and higher motivation for future education - reporting better grades, higher levels of academic competence, and an elevated level of engagement at school. 4-H youth were also more likely to be in the lowest levels of depression and risky behavior.

- Members of 4-H reside in every town in the County.
- Four new clubs received their USDA Charters.
- 43 volunteer leaders were honored for 193 years of service. 34 volunteers served in key leadership positions for county and state 4-H programs and activities.
- 23 teens attended the 2010 State 4-H Teen Conference held on UNH Campus where youth learned from a variety of workshops, made friends with youth from different parts of NH and experienced campus life. Two youth and one adult served on the Council that planned and conducted this 4 day event for over 130 youth in the state.
- 54 youth participated in County Activities Day which focuses on communication skills. 5 youth earned state championships in public speaking, demonstrations and photography.
- 15 youth participate in county fashion programs with 2 teens going on and earning state championships with their projects.
- 10 youth were selected for Eastern States Exposition programs showing animals and participating in the New England Center programs.
- 11 clubs displayed projects created by their members at the 135th Rochester Fair. 5 youth created individual member educational display booths and a youth's display on Blacksmithing was selected by the NH Department of Agriculture as the Best Agricultural Promotional display in the entire fair.
- 36 youth participated in the Favorite Foods Festival in the winter practicing food preparation, food and kitchen safety, learning more about nutrition and fitness, and presenting foods attractively 38 youth prepared 76 entries into the 4-H Baking Contest at the Rochester Fair.
- Youth participated in the Kids Can Grow gardening programs paired to Master Gardeners serving as mentors. One of their recipes was featured in Michele Obama's gardening book.
- Over the past three years, 119 children received scholarships to attend the afterschool program at the Seymour Osman Community Center in Dover through more than \$55,000 in grants received from the National 4-H Council and JCPenney 4-H Afterschool program
- Seventeen afterschool providers from Rochester and surrounding communities completed the 3-hour NH Afterschool Orientation workshop, a requirement of staff entering the field who wish to receive an afterschool provider credential through the NH Child Development Bureau.
- School enrichment programs in healthy lifestyles, science and technology and citizenship education (1,100 participants)

STRAFFORD COUNTY 2010 ANNUAL REPORT

Cocheco River Watershed Coalition 2010 Annual Report

Coalition volunteers completed our twelfth season of water quality monitoring. They tested water quality on the main stem of the Cocheco and in many of the tributaries. Results are used by NH Department of Environmental Services for the river assessment report that goes to US EPA and Congress and brings back funding for restoration of the river and are posted on the DES website.

The Coalition worked with the UNH Stormwater Center and the City of Rochester to install low impact systems for managing stormwater at the School Street School and on Lupine Lane. Our goal was to minimize the pollution from runoff over impervious surfaces that effects water quality and quantity in the Cocheco River. The students were happy that the puddles and mud and ice on their schoolyard went away!

The Coalition members joined with Great Bay Trout Unlimited and other groups for a cleanup and celebration along the Cocheco River downstream of the Watson Dam in Dover. We also partnered with Waste Management, Inc. for a fishing derby at their pond with over 150 people attending and a fall fish-stocking day at the Isinglass Falls.

Our 13th Annual Cocheco River Canoe Sweep was a wet one. Paddlers launched at the Waste Management's Isinglass Park and followed the Isinglass River to its confluence with the Cocheco and on down the Cocheco to the County Complex where the County Commissioners provided shelter for the grill. Paddlers gathered many bags of trash that were then taken to Turnkey Landfill. At the same time walkers followed the river trail at the County Farm to view birds and other wildlife.

Strafford County Community Services participants wrangled canoes that day. This year they also worked with us to remove several truckloads of trash from the river bed and banks by the dam in downtown Rochester while the water level was lowered for the bridge repair.

The new designation to the New Hampshire Rivers Management and Protection Program lead to establishment of a Local Advisory Committee appointed by the state from local communities and interest groups. The two representatives of the Coalition were appointed to serve and a third represents his community as well. The Committee has met throughout the year and will be developing a river corridor management plan.

Respectfully submitted:



Geoffrey Njue,
Extension Educator, Agricultural Resources,
County Office Administrator

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF WEDNESDAY, JANUARY 27, 2010

A Public Hearing of the Strafford County Legislation Delegation was held on Wednesday, January 27, 2010, at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building. Acting Chairman Sprague called the meeting to order at 7:00 p.m. Representative Watters led the Delegation and Public in the Pledge of Allegiance, which was followed by a Moment of Silence in remembrance of the tragedy in Haiti. The Clerk read the notice of the Public Hearing and Meeting, which was posted in three (3) public places and advertised in the local newspaper. The Clerk called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Kaen, Lauterborn, Perry, Price, Rogers, D. Rollo, Rous, Ryder, Schmidt, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (29 of 36)

EXCUSED: Hubbard, Hutz, Keans, Lewis, and Spang (5)

ABSENT: Brendon Browne and Smith (2)

Acting Chairman Sprague noted that he was acting as Chairman on behalf of Michael Rollo, who has resigned as Chairman and from the House of Representatives in order to pursue a career with the State Senate staff.

Also present were Strafford County Commissioners George Maglaras, Paul Dumont, and Robert Watson, Administrator Ray Bower, County Attorney Thomas Velardi, Sheriff Wayne Estes, Register of Deeds Leo Lessard, Captain Jim Topham, Department of Corrections, Administrative Assistant/Deputy Treasurer Jean Miccolo, Ken Robichaud, Assistant Administrator, Representatives from the UNH Cooperative Extension, Soil Conservation District, Cochecho Valley Humane Society, Homemakers Health Services, Your VNA (Visiting Nurse Association), Dover Adult Learning Center, Community Action Program, Strafford County Nutrition Program (Meals on Wheels), Strafford County Child Care Association, Community Partners, Aaron Sanborn, Fosters Daily Democrat, and several other members of the public.

Those speaking include the following: Andrea Wilson, Community Partners, Emily Sylvain, Meals on Wheels, Deanna Strand, Dover Adult Learning Center, Chris Casserly, Child Care Association, and Linda Hotchkiss, Your VNA.

Acting Chairman Sprague opened the Public Hearing for comments on the Commissioners' Proposed 2010 Budget. He welcomed everyone and thanked them for coming to the Public Hearing. He then invited Commission Chairman Maglaras to speak on the Commissioners' Proposed 2010 Budget. Commissioner Maglaras reviewed the budget for the members of the public and noted that copies of the budget were also available. Commissioner Maglaras commented on the budget, citing statements from the Commissioners' Budget Message. The Commissioners are proposing \$52,082,691 in operating expenditures, no anticipated surplus, and revenues of \$25,338,130. The proposed amount to be raised by taxes is \$26,744,561, a 1.862% increase from the previous year's budget. See attached budget message for further details and information.

The Commissioners look forward to working with the Delegation subcommittees in a line-by-line review of the budget in the next month, prior to final approval in March. He noted that he would be happy to answer any questions on the budget, or regarding the County's operations.

Acting Chairman Sprague thanked Commissioner Maglaras for his input. Acting Chairman Sprague noted that cards had been distributed for those requesting to speak and he would call on people. He requested that speakers keep their comments to within three (3) minutes and to not be repetitive. He then opened the meeting to the public to speak, make comments, or ask questions on the Commissioners' Proposed Budget for 2010.

Andrea Wilson of Community Partners thanked the County for its past support and for its assistance with the behavioral health and mental health programs. On behalf of her agency, she appreciates the Commissioners' efforts in keeping the funding for the Contracted Social Services agencies in the budget during these hard economic times.

Emily Sylvain of Meals on Wheels, Strafford Nutrition Program, spoke on behalf of that agency and thanked the Commissioners and the Delegation for its past support of this agency and for including funding in this year's budget as well. People are especially in need of the Meals on Wheels services during the economic downturn.

Deanna Strand introduced herself as the new Executive Director of the Dover Adult Learning Center of Strafford County. Her agency has helped thousands of people over the years to get their GED and offers many other educational services to help people increase their skills. She thanked the Commissioners and the Delegation for their past support of these programs and for including funding for

STRAFFORD COUNTY 2010 ANNUAL REPORT

this year in the 2010 budget. She looks forward to meeting with the Contracted Social Service Agencies subcommittee in February and to working with the members of the Delegation.

Chris Casserly of the Strafford County Child Care Association spoke on behalf of that agency and thanked the Delegation and Commissioners for their support of this program, which provides Title XX services to families in need of day care for their children so they can work.

Linda Hotchkiss of Your VNA, the visiting nurse association, thanked the Commissioners and the Delegation for funding this agency last year during such a difficult economic year and looks forward to being funded again this year so that they can continue to provide homemaking services to those people who are in need of services. She is a little nervous about what will happen next year when there are no longer Stimulus funds available to the County which has enabled them to continue funding the non-County agencies and hopes that the door can be opened to begin working on ways to find funding for the future.

Acting Chairman Sprague asked if anyone else wished to speak on the Commissioners Proposed Budget for 2010 at this time. There being none, the Chairman asked a second time if any members of the public wished to comment on the budget; again, there was no response. Acting Chairman Sprague asked a third and final time if there was anyone wishing to provide input or comments on the Commissioners' Proposed 2010 budget. There being no other comments or questions from members of the public, Acting Chairman Sprague declared the Public Hearing on the Commissioners Proposed 2010 budget closed and thanked the members of the public and other interested parties for attending the hearing this evening.

Acting Chairman Sprague opened the Delegation meeting. Acting Chairman requested that the Chairmen of the various subcommittees schedule their subcommittee meetings any time after this date, with final reports due by the last week in February, so that mailings could be sent to the Executive Committee. The Subcommittees include: the General Government Subcommittee, which Representative Deanna Rollo has agreed to chair in Acting Chairman Sprague's stead; the Riverside Rest Home Subcommittee, chaired by Representative Janet Wall. (NOTE: Rep. Wall noted that she would like to hold her Subcommittee Meeting on Monday, March 1, 2010 at 9:00 a.m. at Riverside. Informational packets were distributed to the members of this subcommittee who were present); the Revenues and Capital Items Subcommittee chaired by Representative Peter Schmidt; the Criminal Justice Subcommittee, chaired by Representative Berube; and the Contracted Social Service Agencies Subcommittee, chaired by Representative Julie Brown (NOTE: Rep. Julie Brown has called a meeting of her Subcommittee for Friday, February 12, 2010 at 8:30 a.m. to meet with representatives for each of the agencies this subcommittee oversees. Informational packets were distributed to those members of this committee that were present).

Chairman Sprague reminded the Delegation that once the Subcommittees have completed their meetings, reports/recommendations will be forwarded to the Executive Committee for review and the Executive Committee will hold a meeting to review the budget and make its recommendations on Friday, March 12th, at 9:00 a.m. He also noted that the Delegation Meeting to finalize the budget will be held on Saturday, March 20, 2010 at 9:00 in the morning. The Delegation must make its final decision and approve the budget by March 31st, or the Commissioners Proposed Budget for 2010 will go into effect as of April 1, 2010.

Acting Chairman Sprague noted that under item 12, Any Other Business, he wished to discuss the process for electing a Chairman, Vice Chairman, and if necessary new member to the Executive Committee, as should the Chairman or Vice Chairman be elected from that body, a replacement member from the appropriate city or town would have to be elected. He also stated that upon first being notified of former Chairman Mike Rollo's resignation, he was hesitant as to whether or not to run for Chairman, but has since decided that it was a viable option for him. There was some discussion regarding this matter and it was the consensus of the Delegation, after input from several members, including Representatives Wall and Berube, that upon the resignation or departure for any reason of the Chairman, the Vice Chairman automatically took his seat, unless the Delegation decided to do otherwise. There was no need to elect a Vice Chairman at this time, as should the new Chair be unable to perform his duties, the responsibility would fall to the Clerk, or the Delegation could elect an Acting Chairman at that time. Rep. Wall noted that she would nominate Rep. Sprague to serve as Chairman at this time, but did not see the need to do so if the will of the Delegation was to have him serve as Chairman.

Representative Watters stated that he believes it would be in the best interests of the Delegation to have a Chairman, Vice Chairman and Clerk in office and motioned to have an election at the next full Delegation meeting in March for a Vice Chairman, and if necessary member of the Executive Committee. Discussion on the matter ensued and the motion failed for lack of a second. Chairman Sprague noted that the Delegation should decide what course they wish to follow this evening; however, he did not believe they had to vote on electing positions at this time.

Representative Vachon motioned that at the next scheduled meeting of the Delegation, elections for Vice Chairman be held. The motion was seconded by Representative Brennan. There was some discussion on this matter. Rep. Watters asked if he could amend the motion to have the elections held this evening. Representative Vachon noted that the reason he motioned to have the vote at the next meeting was to allow time for people to decide on whom would best represent the Delegation as Vice Chairman and the meeting could be properly noticed. He saw no reason to elect a Vice Chairman this evening as there is no emergency. Representative Rogers

STRAFFORD COUNTY 2010 ANNUAL REPORT

called the question and it was seconded by Representative Berube. Representative Vachon amended his original motion to include that if appropriate, elections for the open position on the Executive Committee would be held at this meeting as well. The amendment to the motion was accepted. There was a call for a roll call on the motion. The motion was called and showed the following results:

YEAS: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Kaen, Perry, Price, D. Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Vita, Wall, Ward, and Watters (24 of 29)

NAYS: Larry Brown, Horrigan, Lauterborn, Rogers, and Twombly (5)

The motion passed 24-5.

Representative Wall requested that when the meeting notices are sent, a letter be included with a notice stating that elections for Vice Chairman and any other appropriate positions will take place at the March 20th meeting and what the voting process entails.

With no further business, the meeting adjourned at 7:40 p.m. on a motion by Representative Berube, seconded by Representative Schmidt.

Respectfully submitted,
Anne Grassie, Clerk
Strafford County Delegation

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY DELEGATION PUBLIC MEETING MINUTES OF MEETING OF SATURDAY, MARCH 20, 2010

1. Call Meeting to Order: Chairman Sprague called the Public Meeting of the Strafford County Delegation to order at 9:00 a.m. in Superior Courtroom I, Strafford County William A. Grimes Justice and Administration Building, Dover, New Hampshire.
2. Pledge of Allegiance to the Flag: Representative Price led the Delegation in the pledge of allegiance to the flag.
3. Moment of Silence: The Pledge was followed by a moment of silence.
4. Read Notice of Public Meeting: Clerk Grassie read the Notice of the Public Meeting
5. Roll Call: The Clerk called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Vita, Wall, Ward, and Watters (31 of 36)

EXCUSED: Twombly (1)

ABSENT: Brennan, Jennifer Brown, Smith, Spang (4)

Michael Rollo has resigned from the House of Representatives, hence no longer serves on the County Delegation. Also present were Commissioners Maglaras, Dumont, and Watson, County Administrator Raymond Bower, County Treasurer Pam Arnold, Sheriff Wayne Estes, County Attorney Thomas Velardi, Register of Deeds Leo Lessard, former Representative Michael Rollo, Administrative Assistant Jean Miccolo, Ken Robichaud, Assistant to the Administrator, Messrs. Tom Covey and Geoffrey Njue of the Strafford County/UNH Cooperative Extension Office, Bambi Miller of the Strafford County Conservation District, Martha Hewitt, Cocheco Valley Humane Society, Claudette Boutin, Homemakers Health Services, Emily Sylvain, Meals on Wheels, and several other members of the public.

Chairman Sprague welcomed everyone. He noted that a special presentation to former Representative Michael Rollo, who was present at the meeting, would be conducted prior to taking up any agenda items. He then invited Commissioner Maglaras to speak. Commissioner Maglaras read the letter to Chairman Rollo, thanking him for his years of service (see attached); Chairman Sprague then presented Mr. Rollo with a plaque memorializing his service to the County and his constituents for the past 13 years. Former Chairman Rollo thanked everyone and noted that it was his pleasure to serve and wished everyone the best.

6. Elect Vice Chairman: Chairman Sprague asked for nominations for Vice Chairman. He noted that the Vice Chairman would serve on both the Delegation and the Executive Committee. Rep. Brendon Browne motioned to nominate Rep. D. Rollo to serve as Vice Chairman. The motion was seconded by Rep. Grassie. Rep. J. Brown asked for clarification of the process, i.e., if the Vice Chairman is from one of the towns, would another Representative from the towns need to be nominated in order to maintain a balance on the Executive Committee. The response was if this is the will of the Delegation; however, the Executive Committee can be made up of any number of representatives that the Delegation desires. Rep. J. Brown nominated Rep. Keans as Vice Chairman; the motion was seconded by Rep. Hubbard. Rep. Berube nominated Rep. Schmidt for Vice Chairman; motion seconded by Rep. Hofemann.

Rep. Vachon asked for clarification on the make-up of the Executive Committee. It was stated that there are three (3) representatives from Dover, three (3) from Rochester, two (2) from Somersworth, four (4) from the towns and the remaining three of the Chairman, Vice Chairman and Clerk, for a total of 15 members. However, this has changed over the years at the will of the Delegation. Rep. Groen motioned to close nominations. Seconded by Rep. Rogers and accepted on voice vote. The nominations for Vice Chairman were for Reps. Rollo, Keans, and Schmidt. In response to a question, it was noted that majority vote prevails. Ballots were distributed for the three candidates. Chairman Sprague announced that Rep. Rollo received the most votes and was therefore the new Vice Chairman. Rep. Rollo accepted the nomination to Vice Chairman and stated that she hoped that she could do as good a job as her predecessor.

Rep. Vachon motioned for the towns to caucus to nominate a new representative to the Executive Committee since the Vice Chairman was from a town and they would be short one representative. There was some discussion regarding procedure. Rep. Rogers suggested that a committee be set up to develop by-laws for the Delegation. Representative Grassie motioned to table the motion; seconded by Rep. Price and passed 18 to 13 on a roll call vote as follows:

YEAS: Bickford, L. Brown, B. Browne, Groen, Hofemann, Hutz, Kaen, Lauterborn, Lewis, Perry, Price, Rollo, Rous, Ryder, Schmidt, Sprague, Vita, and Wall (18 of 31)

STRAFFORD COUNTY 2010 ANNUAL REPORT

NAYS: Berube, J. Brown, Burke, Cyr, Domingo, Grassie, Horrigan, Hubbard, Keans, Rogers, Vachon, Ward, and Watters (13)

Rep. B. Browne motioned to accept nominations from the floor for a representative from the towns to serve on the Executive Committee. Seconded by Rep. Grassie and accepted unanimously on voice vote. Rep. Vachon nominated Rep. Burke to serve on the Executive Committee. The motion was seconded by Rep. Watters. With no further nominations, Rep. Burke was nominated to serve on the Executive Committee by voice vote.

7. Report from Commissioner Maglaras: Chairman Sprague invited Commissioner Maglaras to speak. Commissioner Maglaras noted that he had requested to be added to agenda to present former Chairman Rollo with the letter and the plaque and this was accomplished at the beginning of the meeting.
8. Subcommittee Presentations and Recommendations: Chairman Sprague noted that the presentations may not occur in the same order listed on the agenda and that the recommendations of the Subcommittees had been sent to the Delegation prior to the meeting for their review. The Executive Committee had heard and accepted all Subcommittee recommendations.

Report and Recommendation of Revenues and Capital Expense Subcommittee: Chairman Sprague invited Representative Schmidt to give the report for his Subcommittee. Representative Schmidt reviewed the report and recommendations of the Revenues and Capital Expense Subcommittee. The Subcommittee met with County Administrator Bower and Register of Deeds Lessard to discuss budgets and revenue projections. In regards to the capital expense items, this Subcommittee ensures that these items are funded in the appropriate manner; three other subcommittees also review the need for capital items, i.e., the Criminal Justice, General Government, and Riverside Rest Home subcommittees.

Rep. Schmidt noted that Administrator Bower had recommended that two (2) revenue line items be increased by \$15,000 each, those being line item 6043, Inmate Phone Commissions, from \$235,000 to \$250,000, and 6041, Jail Commissary, from \$80,000 to \$95,000.

With this change, Rep. Schmidt motioned to accept the recommendation of the Revenue and Capital Expense subcommittee, as approved by the Executive Committee. The motion was seconded by Rep. Lewis. Rep. Lauterborn asked for clarification on the total amount of anticipated revenue. With no further discussion, the motion was passed on a voice vote. The resultant amounts are as follows:

Account Name: Expenses/Revenue Line	Amount
9100 - Interest on Bonded Debt-RRH:	86,272.00
9100 - Principal on Bonded Debt-RRH:	295,841.00
9100 - Interest on Bonded Debt-Courthouse:	953,762.00
9100 - Principal on Bonded Debt-Courthouse:	<u>1,644,022.00</u>
Subtotal Debt	2,979,897.00
9902 - *Capital Expenditures - Registry of Deeds:	39,690.00
9902 - *Capital Expenditures - J&A Building	0.00
9902 - *Capital Expenditures - Riverside Rest Home	<u>11,090.00</u>
Subtotal Capital Expenditures:	<u>40,880.00</u>
Total Operating Budget Expenditures:	3,020,777.00
Total Anticipated Revenues	25,368,130.00**

*The General Government and Riverside Rest Home Subcommittee also approved these line items *in concept*.

**An increase of \$30,000 to the Commissioners' Proposed budget, as noted in the body of this report, from \$25,338,130.

Report and Recommendation of Contracted Social Service Agencies Subcommittee: Chairman Sprague invited Representative Julie Brown to present the report of the Contracted Social Service Agencies Subcommittee. Rep. J. Brown reported that the Subcommittee met with representatives from each of the agencies requesting funding from the County and reviewed their requests on Friday, February 12, 2010. Each agency explained their specific programs and their financial requests for the Subcommittee. Rep. J. Brown noted that the Commissioners recommended level funding to 2009 amounts, or less if the request was for less, for these agencies. She stated that all agencies agreed with the amounts recommended by the Commissioners. The only exception was the Meals on Wheels

STRAFFORD COUNTY 2010 ANNUAL REPORT

program, which requested adding funding for the breakfast program back into the request and agreed to the amount of \$20,000. The Subcommittee felt this was a reasonable amount to enable them to provide breakfast for clients.

Rep. J. Brown passed around a meal which the Meals on Wheels programs delivers to clients and noted that many times these meals are divided in order to get two meals from it. She stated that this is a very important program, not only to maintain the clients' nutritional health, but also because it is often the only contact these people have with anyone from outside their homes.

Rep. J. Brown motioned to accept the report and recommendation of the Contracted Social Service Agencies subcommittee, which were the amounts proposed by the Commissioners, with an additional \$20,000 for the Meals on Wheels breakfast program. The motion was seconded by Representative Watters.

Rep. Lauterborn asked if the \$20,000 for Meals on Wheels was being taken from another agency's recommended funding or if it was an additional amount. This is an additional \$20,000 to the amounts recommended by the Commissioners of \$667,239. There was further discussion regarding the funding for the Contracted Social Service Agencies. No funding application was received from A Safe Place for this year. Rep. Price noted that some of these agencies are receiving Stimulus funding through other sources and she does not think it is fair that they are double dipping and it is costing the taxpayers. She would like to cut the amounts for those agencies receiving other Stimulus funds.

The motion was called and passed on a voice vote, with one voice in dissention. In response to a question, it was noted that depending on the will of the Delegation, there will probably be no future funding for these agencies once the Stimulus funding goes away.

The recommended allocations are as follows:

<u>Contracted Social Service Agency</u>	<u>Amount</u>
Community Action Program	95,000.00
Avis Goodwin Health Clinic	55,000.00
Southeastern New Hampshire Services	30,000.00
Strafford Nutrition Program (Meals on Wheels)	75,000.00
Great Bay Services	4,500.00
Strafford County Child Care Association	68,000.00
Seacoast Task Force (A Safe Place)*	1.00
Seacoast Hospice	18,576.00
Community Partners	25,000.00
Your VNA	75,000.00
Dover Adult Learning Center	34,000.00
Homemakers Health Service	86,000.00
Family Intervention Program	91,162.00
Community Partners-Mental Health Court	<u>30,000.00</u>
Total	687,239.00

Report and Recommendation of General Government Subcommittee

Vice Chairman Rollo, Chairman of the General Government Subcommittee reported on this Subcommittee's recommendation. She reported that this Subcommittee met with the appropriate department heads, elected officials and resource agency personnel to review their respective budgets. Rep. Rollo discussed each of the budgets reviewed, including Administration, Registry of Deeds, J&A Maintenance, Court Jester Cafe, Human Service Department, Interest on Temporary Loan, Health and General Insurances for J&A and RRH, UNH Cooperative Extension, Strafford County Conservation District, Cochet Valley Humane Society, COAST Transportation, County Convention, Employee Appreciation, Tuition Assistance, and Contingency. She noted that the results of the meeting were included in the Subcommittee report and has been approved by the Executive Committee.

Rep. Rollo noted a decrease in the electricity line items throughout the budget due to Administrator Bower's efforts in getting a lower price per KWH for electrical use by putting the supply of electricity out to bid.

Rep. Rollo noted that CVHS reported that the stray cat program is doing extremely well and the cities and towns are very grateful for the support it provides. She also noted that they have started working on a program to work with Meals on Wheels to provide food for pets for those clients of the program that are in need and they will deliver it or make it available for delivery. They have requested level funding of \$25,000. Rep. J. Brown noted that she spoke to Meals on Wheels representatives and they have reported that none of their clients have received any pet food, but she thinks it is a good program. Rep. Rollo noted that it is a fairly new program.

STRAFFORD COUNTY 2010 ANNUAL REPORT

It was noted that this Subcommittee also reviews the need for capital items for the Courthouse and facility/complex operations, except those pertaining to the Criminal Justice departments and Riverside Rest Home, which are reviewed by those subcommittees; however, the final recommendation on capital items comes from the Revenues and Capital Expenditure Subcommittee. With no further discussion on this section of the budget, Vice Chairman Rollo motioned to accept the recommendation of the Executive Committee, which was as per the report/recommendation of the General Government Subcommittee, as follows:

Department/Account		Amount
4100	Administration:	\$365,740.00
4120	Registry of Deeds	542,383.00
4160	J&A Maintenance	402,499.00
4190	Human Services Department	8,099,406.00
5131	Court Jester Café	83,204.00
9100.401	Interest on Temporary Loan	979,591.00
9100.406	Bond Issue Fees	0.00
9200.451	Health Insurance - J&A	3,250,194.00
9200.452	General Insurances - J&A	229,671.00
9350.514	Cocheco Valley Humane Society	25,000.00
9350.515	Strafford County Conservation District	73,060.00
9350.516	UNH/Strafford County Cooperative Extension	197,746.00
9350.518	COAST Transportation	33,000.00
9370	County Convention	8,000.00
9400	Employee Appreciation	6,000.00
9400	Tuition Assistance	10,000.00
9900	Contingency	5,000.00
9500.451	Health Insurance - RRH	4,159,979.00
9500	General Insurance – RRH	<u>55,951.00</u>
Total General Government:		\$18,526,424.00

The Subcommittee reviewed the following items and approved them in concept:

Capital Expenditures – J&A: Approved in concept in the amount of \$0.00
 Capital Expenditures - Registry of Deeds: Approved in concept in the amount of 39,690.00

Report and Recommendation of Criminal Justice Subcommittee

Chairman Sprague asked Rep. Berube to give the report of the Criminal Justice Subcommittee. Rep. Berube reviewed the report for the Executive Committee. The Subcommittee met and reviewed the following budgets: County Attorney, Domestic Violence Unit, Child Advocacy Center (CAC), Sheriff's Office, Dispatch Center, Medical Examiner, Department of Corrections, Community Corrections and Mental Health Program, Academy Program, HOC Laundry, Drug Court, Jail Industries Program, and Jail Industry Contracts.

Rep. Berube noted that the Subcommittee meeting ended with a tied vote for the Criminal Justice Programs. The Executive Committee voted to go along with the Commissioners' Proposed amounts for these departments. He also stated that Strafford County has some of the best alternative sentencing programs in the State and many other entities look to Strafford County as a model example of the criminal justice system.

Rep. Berube motioned to accept the Commissioners Proposed budget for the Criminal Justice portion of the budget. The motion was seconded by Rep. Schmidt in the total amount of \$13,492,415.

Rep. Lauterborn stated that she would be voting against approval of this recommendation because the amount to be raised by taxation should be cut and that some of these cuts could be made in the criminal justice department budgets. Rep. Berube spoke in favor of his motion and noted that no cuts should be made to the criminal justice department portion of the budget. Rep. Vachon noted that Rep. Keans is one of the most frugal members of the Delegation and if she feels this budget is okay, he feels this matter has been adequately reviewed and agrees with the Commissioners Proposed budget amounts for the criminal justice departments. Rep. Horrigan stated that the House of Corrections is making good revenues for the County through its boarding programs which offsets these expenses.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Rep. Bickford asked why there is an increase in the amount to be raised by taxation of almost a half million dollars over last year. Commissioner Maglaras responded to the question, stating that this increase is primarily due to the decrease in the amount that the County receives from the State for Medicaid residents in Riverside Rest Home and other costs that have been passed down from the State to the County. These costs are outline in the Commissioners' Budget Message with the 2010 Proposed Budget. The motion to approve the Criminal Justice programs was called. The motion to move the motion passed on a voice vote, with two in opposition.

The motion to accept the Commissioners Proposed budget amounts for the Criminal Justice programs passed unanimously on a voice vote. The following amounts were approved.

<u>Criminal Justice Departments</u>	<u>Amount</u>
County Attorney's Office	1,187,278.00
Domestic Violence Unit	569,332.00
Child Advocacy Center	126,944.00
Medical Examiner	18,000.00
Sheriff's Department	1,289,293.00
Dispatch Center	591,365.00
Department of Corrections	8,243,342.00
Community Corrections & Mental Health Court	864,267.00
Academy Program	0.00
HOC Laundry	30,446.00
Drug Court	163,811.00
Transitional Housing Program	136,361.00
Jail Industries Contracts	100,001.00
Jail Industries Program	<u>171,975.00</u>
Total	\$13,492,415.00

Report and Recommendation of Riverside Rest Home Subcommittee: Chairman Sprague invited Rep. Wall to report on the Riverside Rest Home (RRH) Subcommittee's recommendations. Rep. Wall commended Administrator Bower and the Rest Home staff for doing an outstanding job at Riverside and throughout the County. Rep. Wall reviewed the report of the Subcommittee, which was in agreement with the Commissioners' recommendations. She noted that overall there were no major changes in the RRH departmental budgets. Most salary line items were decreased due to there being 52 weeks this year; there were 53 pay weeks in 2009. The Administrator's salary is higher than 2009 and she explained that the Administrator took a pay cut of 5% in 2009 to help defray costs for the County; this was reinstated in 2010.

The annual survey at the Rest Home has been completed and there were no resident care deficiencies. Rep. Wall also noted that there have been no new hires to replace any of the positions that were frozen or laid off last year. Employees have picked up the slack and done an excellent job. There are also no wage increases in the Commissioners' proposed budget. Rep. Wall reviewed the report department by department and noted that the County will receive a decreased amount for Medicaid reimbursement rates from the State again this year.

Rep. Wall also noted that negotiations with the Union are currently on-going, so there is no settlement at this time to discuss. There are some increases to equipment lines, mainly due to increased costs associated with those lines. There has also been an increase in the number of requests for, and admissions of, bariatric residents to the rest home. These residents require special equipment to accommodate their weights, and therefore equipment costs have increased.

Rep. Wall motioned to accept the amounts for RRH as per the Commissioners' Proposed Budget and approved by her subcommittee and the Executive Committee. Rep. Perry seconded the motion.

In response to a question from Rep. L. Brown, there was some discussion regarding the increasing number of requests to admit morbidly obese or bariatric patients and how the Rest Home would accommodate them. Administrator Bower noted that he is working with the State Life Safety Department and Dover Fire Department regarding safety regulations in order to have a method of getting these residents evacuated in case of fire or other emergency. We currently have four residents in this category, and two are on the waiting list.

With no further discussion, the motion on the floor was called and passed unanimously on voice vote, with the following approvals.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Account Name: Expense Line		Amount
5100.000	Administration	1,238,949.00
5102.000	MIS Department	706,934.00
5117.000	Severance Pay-RRH	0.00
5120.000	Purchasing	139,511.00
5130.000	Dietary	1,918,590.00
5140.000	Nursing	7,196,338.00
5141.000	Social Behavioral Unit	1,068,513.00
5145.000	Resident Services	92,413.00
5150.000	Maintenance	1,095,724.00
5160.000	Laundry & Sewing	386,419.00
5170.000	Housekeeping	808,228.00
5180.000	Physician & Pharmacy	204,569.00
5190.000	Staff Development	142,198.00
5191.000	Physical Therapy	543,381.00
5193.000	Activities	464,829.00
5192.000	Occupational Therapy	25,109.00
5195.000	Social Services	328,231.00
9500.000	*Insurances – RRH	4,215,930.00
9902.000	**Capital Expenses – RRH	17,090.00
Total		20,592,956.00***

*Also reviewed and approved by the General Government Subcommittee

**Also reviewed and approved by the Revenues & Capital Expenditures Subcommittee

***\$192,966 less than 2009 expenses

9. Motions and Votes to Approve Recommendations to Full Delegation

Representative Berube motioned to accept the recommendations of the Executive Committee as presented by the Subcommittee Chairmen, with the total expenditures in the amount of \$52,102,691, total revenues of \$25,368,130, and total amount to be raised by taxation of \$26,734,561; the motion was seconded by Rep. B. Browne. Chairman reviewed the recommended amounts by Subcommittee. These recommendations included an increase to Revenues in the amount of \$30,000 and an increase to the Contracted Social Service Agencies in the amount of \$20,000

Rep. Price motioned to amend the motion by Rep. Berube, reducing the amount of the allocation to Community Action from \$95,000 to \$0; to reduce the amount of the allocation to Avis Goodwin from \$55,000 to \$0, and to reduce the allocation for COAST from \$33,000 to \$29,750 (\$3,250), a total reduction of \$153,250. Rep. Price noted that these agencies are receiving Stimulus funds in these amounts or more from other sources. She has also spoken to the Department of Revenue Administration and noted that Moody's has downgraded the County's credit rating, thereby making it more difficult to get credit and increasing the interest rate amounts. We need to show some fiscal constraint in the County in order to increase our credit rating with Moody's. Rep. Price noted that she does not believe these agencies should be allowed to "double dip" the Stimulus funds. There was some discussion on this matter. Rep. Keans asked if the Delegation would accept a friendly amendment to the amendment to the motion on the floor, in that the Commissioners be allowed to use their discretion in cutting this amount from the budget. Rep. Price would not agree with the amendment to her amendment as she does not want to delegate her responsibility to the Commissioners. There was further discussion on the amendment to the motion. Rep. L. Brown said he did not want to cut funding to CAP, but would be happy to take the \$55,000 from Avis Goodwin and give it to Meals on Wheels, as Avis Goodwin has money in its building fund.

There was discussion regarding the Stimulus funds and that the Commissioners had recommended using this money to fund the Contracted Social Service Agencies last year and this year, but when the Stimulus fund was no longer available, these agencies would not receive future funding from the County. The Commissioners believed this would be the best of use of this money, as it would not affect future budgets by lowering the tax rate this year by using the Stimulus funds towards County operations, and having a very large increase when we no longer receive Stimulus funding.

Rep. Schmidt thanked Rep. Price for bringing this matter forward. He noted that if the Counties do not assist these agencies with funding, the cities and towns will have to pick up the costs of providing these services, as they are mandated to provide welfare services to their residents. The programs that the County funds these agencies for are to assist low-income people with a variety of Strafford necessary services. Aside from this, the amount of the reduction being discussed would have very little impact on the bottom line of the budget.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Rep. Watters noted that many of these agencies have received increased requests for assistance and therefore, the additional money they are receiving from the Stimulus funds is going to help provide these services. Rep. Vachon noted that the Stimulus funds were to be used to help increase expenditures to keep the recession from getting too deep.

Rep. Ryder called the amendment to the motion. Representative Kaen seconded and a roll call to cease debate on the amendment passed, 26 to 5, as follows:

YEAS: Berube, Bickford, J. Brown, L. Brown, B. Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Hubbard, Hutz, Kaen, , Lauterborn, Lewis, Perry, Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Vita, Wall, and Ward, (26 of 31)

NAYS: Horrigan, Keans, Price, Rogers and Watters (5)

The amendment to the motion was called; this amendment was to reduce the budget by cutting Community Action by \$95,000 to \$0, Avis Goodwin by \$55,000 to \$0, and COAST from \$33,000 to \$29,750, a total reduction of \$153,250. The motion was defeated on a roll call vote of 27 to 4, as follows:

YEAS: Bickford, Groen, Lauterborn, Price, and Rogers (5 of 31)

NAYS: Berube, J. Brown, L. Brown, B. Browne, Burke, Cyr, Domingo, Grassie, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lewis, Perry, Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Vita, Wall, Ward, and Watters (26)

The Chair called the original motion to accept the recommendations of the Subcommittee and re-stated all amounts, with the total expenditures of \$52,102,691, total revenues of \$25,368,130, and the amount to be raised by taxation of \$26,734,561. Rep. Vachon noted that there are no wage increases in this year's budget for employees and there no raises included in last year's budget. The only positions receiving increases are the Elected Officials, as per the vote of the Delegation in 2008 for the 2009/2010 term. Rep. Vachon then asked about the \$25,000 that had been included in the capital plan for smoking huts; instead of smoking huts, the County opted to renovate an area in the basement of the cafeteria for a smoking room outside of the cafeteria area where it was previously located. This cost approximately \$15,000. The balance was used to make a bond payment. He thanked the Commissioners for presenting the Delegation with a bare bones budget this year. Rep. Lewis motioned to move the question; however, the Chair noted that there were still representatives that wished to speak to the motion. Rep. Lauterborn stated that she will be voting against the budget amounts as they represent an almost-\$500,000 increase in taxes over 2009 and she does not wish to pass the additional costs onto the taxpayers of Rochester. This increase will drastically affect Rochester due to the tax cap in loss of jobs and cuts in its budget.

Rep. L. Brown noted that the Commissioners do not have to spend all money appropriated and should use good fiduciary oversight in expending funds. Rep. Lewis motioned to move the question. The motion was seconded by Rep. Berube. A roll call on the motion to move the question passed 27 to 4, as follows:

YEAS: Berube, Bickford, J. Brown, L. Brown, B. Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Hubbard, Hutz, Kaen, , Lauterborn, Lewis, Perry, Rogers, Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Vita, Ward and Watters (27 of 31)

NAYS: Horrigan, Keans, Price, and Wall (4)

Chairman Sprague repeated the motion on the floor, stating that it was to accept the Executive Committee's recommendations from the Subcommittee chairs for the 2010 budget, with the total expenditures of \$52,102,691, total revenues of \$25,368,130, and the amount to be raised by taxation of \$26,734,561; this is \$10,000 less than the amount proposed by the Commissioners. The motion passed 25 to 6 on a roll call vote, as follows:

YEAS: Berube, Bickford, J. Brown, L. Brown, B. Browne, Burke, Cyr, Domingo, Grassie, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Lewis, Perry, Rollo, Rous, Ryder, Schmidt, Sprague, Vachon, Wall, Ward and Watters (25 of 31)

NAYS: Groen, Keans, Lauterborn, Price, Rogers, and Vita (6)

10. Report of the Policy and Procedures Subcommittee Re: Elected Officials Salaries for 2011-2012;

Chairman Sprague reported that this Subcommittee met and heard from all Elected Officials regarding their positions. None of the officials recommended an increase for the position that they now hold. The mutual feeling was that no other employees within the County had received a pay increase in 2009, nor were they going to receive one in 2010, so it would be unfair to recommend pay increases for Elected Officials. The vote of the Subcommittee and the Executive Committee was to level fund the compensation for

STRAFFORD COUNTY 2010 ANNUAL REPORT

Elected Officials to those amounts received in 2010. Rep. Berube motioned to accept the recommendation of the Executive Committee to level fund compensation of Elected Officials in 2011-2012 to 2010 levels. The motion was seconded by Representative Grassie. The motion passed unanimously on a voice vote. Reps. J. Brown and Wall stated that they were grateful that the Elected Officials had not recommended any increase for the positions, for reasons that the employees had not received increases for the past two years and it would be disingenuous for their positions to receive an increase in the next two years.

11. Approve Minutes of the January 27, 2010 Public Hearing and Meeting of the Delegation

Representative Schmidt motioned to accept the minutes of the January 27, 2010 Public Hearing and Meeting of the Delegation as written. Seconded by Representative J. Brown and approved unanimously on voice vote.

12. Other Business That May Legally Come Before the Delegation

Chairman Sprague asked Commissioner Maglaras to speak. Commissioner Maglaras asked the Delegation for their support of Health and Human Services Director Toumpas in his future plans to improve his office. He also noted that last year the County laid off 8% of its workforce in order to help the cities of Dover and Rochester stay within their tax caps; this year, every effort was made to maintain that achievement and assist these cities. However, the State passed down \$817,000 in costs and less revenues to Strafford County. Neither city laid off any employees, in fact they got raises. He does not think it fair that the cities continue to ask the County to live within their tax caps.

Chairman Sprague stated that the last item for discussion was the Cocheco Valley Humane Society's lease for County land. The Delegation already agreed to lease a parcel of land on County Farm Road across from the Courthouse to CVHS; however, the Commissioners would like to notify the Delegation that the location will be changed to a parcel on County Farm Crossroads, across from the Courthouse, next to the Hospice House. There was some discussion on this matter and a question regarding how this would affect the conservation easement. This land is not contained in the easement; it is part of the 66 acres that the Commissioners left out for future needs of the County. There was further discussion on this matter. Rep. Price asked if we had a copy of the book and page from the Registry of Deeds for this parcel. In response to an inquiry from Rep. Bickford, Commissioner Maglaras noted that this parcel was one that the Commissioners had set aside for the possible use by Avis Goodwin Community Health Care to re-locate their facility on; however, Avis Goodwin's Executive Director declined this offer and they have since purchased property located on Route 108 in Somersworth. Rep. L. Brown asked if the County had a Future Needs plan for the land. The Commissioners have offered this land to CVHS in order to help keep their building costs down.

Rep. Rollo motioned to have this request reviewed and approved by the Policy and Procedures Subcommittee. The motion was seconded by Rep. Price. Commissioner Maglaras noted that the State Statutes state that the Commissioners are required to get the permission of the Delegation to lease any County land; this has already been done; all the Commissioners are requesting at this point is that the Delegation "bless" the transfer of parcels to a different location. Rep. Keans stated that she would like to see the exact location of the new parcel before taking any further action. She also requested that notification of the Policy and Procedures Subcommittee be sent to all Delegation members. The motion was called and the Chairman called for a vote on the motion to have the Policy and Procedures Subcommittee meet to discuss, review and approve the Commissioners request to relocate the CVHS building lot to a different location. The motion passed unanimously by voice vote. With no further business, Rep. Schmidt motioned to adjourn the meeting at 11:40 a.m. The motion was seconded by Rep. Berube and approved unanimously on voice vote. A luncheon was served in the cafeteria after the meeting.

Respectfully submitted,
Anne Grassie, Clerk

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY DELEGATION ORGANIZATIONAL MEETING MINUTES OF WEDNESDAY, DECEMBER 8, 2010

A Public Meeting of the Strafford County Legislation Delegation was held on Wednesday, December 8, 2010 at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building.

1. 2009-2010 Delegation Chairman Dale Sprague called the meeting to order at 7:00 p.m.
2. Representative Keans led the Delegation in the Pledge of Allegiance
3. This was followed by a moment of silent meditation in honor of our country's troops.
4. Chairman Sprague asked for a motion to nominate a Temporary Clerk. Representative Berube nominated Anne Grassie to serve as Temporary Clerk. The motion was seconded by Representative Keans. There being no other nominations for Temporary Clerk, Representative Berube motioned to close nominations for Temporary Clerk; seconded by Representative Wall. Motion to close approved on voice vote. The motion for Temporary Clerk was called and passed on a voice vote.
5. Temporary Clerk Grassie then read the notice of the Organizational Meeting and called the roll, which showed the following members present:

PRESENT: Andolina, Berube, Brown, Browne, Cataldo, DeLemus, Domingo, Ginsburg, Grassie, Groen, Harty, Hofemann, Hooper, Horrigan, K. Jones, L. Jones, Kaen, Keans, Larsen, Leonard, Munck, Newton, O'Connor, Panek, Parsons, Pelletier, Pitre, Roberts, Schmidt, Spainhower, Spang (late), Sprague, C. Vita, L. Vita, Wall, Watters, and Weeden (37 of 37)

EXCUSED: None

ABSENT: None

Also present were Strafford County Commissioners George Maglaras, Paul Dumont, and Robert Watson, County Administrator Ray Bower, Sheriff Wayne Estes, County Attorney Tom Velardi, Treasurer Pamela Arnold, and Jean Miccolo, Administrative Assistant, as well as members of the public.

6. 2009-2010 Chairman Sprague asked for nominations for a Temporary Chairman. Representative Schmidt nominated Representative Sprague to serve as Temporary Chairman; seconded by Representative Domingo. Representative DeLemus nominated Representative L. Vita to serve as Temporary Chairman. The nomination was seconded by Rep. _____. Rep. Schmidt withdrew his nomination of Rep. Sprague for Temporary Chairman; Rep. Domingo withdrew his second. 2009-2010 Chairman Sprague asked if there were any other nominations for Temporary Chairman. There being no further nominations for Temporary Chairman, Representative _____ motioned to close nominations; seconded by Rep. _____ and accepted unanimously. 2009-2010 Chairman Sprague asked for a voice vote on electing Rep. L. Vita to act as Temporary Clerk. This passed unanimously. At this time, Representative L. Vita stepped up to serve as Temporary Chairman until a new Chairman for 2011-2012 is elected.
7. Temporary Chairman L. Vita took the chair asked for a motion to recess so that the parties could caucus. Rep. Munck motioned for a ten minute recess to caucus for the 2011-2012 Delegation Chairman; the motion was seconded by Rep. DeLemus and approved unanimously. Temp. Chairman L. Vita asked that the members of the public excuse themselves so the Delegation could caucus in private regarding nominations. At this time, the two parties divided into separate rooms to caucus.
8. Temporary Chairman L. Vita reconvened the meeting approximately 10 minutes later, whereupon he accepted nominations for the position of Chairman. Representative Munck nominated Representative L. Vita to serve as Chairman; seconded by Representative Panek. Representative Pelletier nominated Representative Schmidt to serve as Chairman; seconded by Representative Hofemann. Temporary Chairman L. Vita asked if there were any further nominations for Chairman; there being none, Representative Schmidt motioned to close nominations; seconded by Representative Parsons. The motion to close nominations was passed on a voice vote. There was some discussion on how votes would be taken on the motions for the Delegation Officers. Rep. Panek motioned for a roll call vote on the nominations for Chairman; the motion was seconded by Rep. DeLemus. The motion was rejected by a number of representatives. The consensus was that the method of voting would be by secret ballot, as this was how the elections were always conducted. Ballots for Chairman were distributed to all representatives for voting purposes. Temporary Chairman L. Vita noted that only representatives that had been officially sworn in could vote. It was noted that all members had been duly sworn into office. At the request of the Temporary Chairman, County Administrator Bower collected the ballots, and Commissioner Maglaras and Sheriff Estes count the votes. Commissioner Maglaras announced that 17 votes were cast for Representative L. Vita and 17 votes were cast for Representative Schmidt. Two (2) of the ballots submitted were blank and one had not been turned in. At this time,

Representative C. Vita noted that she had not turned in her ballot and proceeded to do so, whereby the count became 18 votes for Rep. L. Vita and 17 for Rep. Schmidt. Temporary Chairman L. Vita noted that since he had received the majority of the votes, he

STRAFFORD COUNTY 2010 ANNUAL REPORT

declared himself Chairman and he took up the Chairmanship. He then thanked everyone for their votes and stated that he would give it the old college try. The budget review would be fair and reflect where the County and the State are going. He then moved onto the next agenda item, nominations for Vice Chairman.

9. Rep. Schmidt nominated Rep. Sprague for Vice Chairman. The nomination was seconded by Rep. Berube. Rep. C. Vita nominated Rep. Munck for Vice Chairman. The nomination was seconded by Rep. Groen. Rep. Parsons motioned to close nominations; the motion was seconded by Rep. _____ and accepted unanimously by voice vote. Blank ballots for Vice Chairman were distributed to all representatives and then collected by Administrator Bower. The two candidates stood to be recognized and were introduced.

At this time, Commissioner Maglaras requested permission to speak to the Delegation regarding the ballots that had been collected for Chairman. He stated that 2 of the ballots had been filled out on the back side and they had not realized this until after. The 2 votes were for Rep. Schmidt, bringing the count to 19 for Rep. Schmidt, 18 for Rep. L. Vita. Rep. Sprague motioned that the vote be held again; seconded by Rep. Schmidt. There was some discussion on the motion. Rep. Leonard stated that this matter was closed and should not be brought back up. Rep. Hooper stood to state that she had written her vote for Chairman on the back of the ballot, not realizing there was a printed ballot on the front. It was stated that it would not be fair to deny the Representatives who voted on the back of the ballot out of ignorance of the process the right to have their votes counted.

Rep. Panek motioned to conduct a re-vote on the Chairmanship by roll call. The motion was seconded by Rep. DeLemus. Point of order on the motion was called; a motion cannot be made when there is already a motion on the floor, that being the motion made by Rep. Sprague for a re-vote for Chairman.

Rep. Berube noted that everyone's vote should be counted; it did not matter if the vote was cast on the front or back of the ballot form. There was some discussion regarding the distribution, collection and counting of the ballots for Chairman by the Commissioners. Rep. Horrigan stated that someone was impugning the County Commissioners and that this was not right and that a second vote should be taken. Rep. Leonard stated that he was not impugning anyone by his statements.

Chairman Vita suggested that a voice vote be taken on the motion for a re-vote on the Chairmanship; this was agreed to and done. The Ayes had it for a re-vote on the Chairmanship. Rep. Newton requested that everyone please stop talking when someone has the floor. This was agreed to by consensus. Ballots were distributed, collected and counted on the re-vote for Chairman. The count was 19 in favor of Rep. Schmidt, 18 for Rep. L. Vita. Rep. L. Vita turned the Chairmanship over to Rep. Schmidt, being duly voted in as Chairman.

Chairman Schmidt noted that before the re-vote for Chairman, there had been a series of nominations for Vice Chairman. He asked the Delegation for their wishes on continuing with these nominations and counting the votes that had been cast. Rep. Kaen noted that given the outcome of the re-vote for Chairman, perhaps it would be fair to take another vote for the Vice Chairman. Rep. Watters motioned for a re-vote for Vice Chairman; Rep. Berube seconded the motion. Rep. L. Vita asked if this was legal; he requested a vote on the motion to re-nominate and re-vote for Vice Chairman. The motion failed by voice vote; a request for a show of hands of the motion was requested and granted. The motion failed on a show of hands, 14 in favor to 23 opposed. There was a request that the ballots that had been cast for Vice Chairman be counted. The result of the count was 19 for Rep. Sprague and 18 for Rep. Munck. Rep. Sprague was named Vice Chairman. He thanked the members of the Delegation for their support and confidence in him to serve as Vice Chairman.

10. Chairman Schmidt then asked for nominations for Clerk. Rep. Pelletier nominated Rep. Grassie for Clerk. The motion was seconded by Rep. Kaen. Rep. Munck nominated Rep. DeLemus for Clerk; seconded by Rep. L. Vita. Ballots were distributed, collected and counted for the Clerk. Commissioner Maglaras read the results for the record, those being 19 votes for Rep. DeLemus and 18 votes for Rep. Grassie. Chairman Schmidt welcomed Rep. DeLemus as Clerk of the Delegation.
11. Chairman Schmidt asked for a motion to allow the Chairman, Vice Chairman and Clerk to be voting members of the Executive Committee. Rep. Munck asked why this is done. This is as per the RSA, Title II, County Convention, Chapter 24, Section 24:2 and 2-a Rep. Kaen motioned to allow the Chairman, Vice Chairman and Clerk to serve as voting members of the Executive Committee. The motion was seconded by Rep. Wall and was passed on a voice vote.
12. Chairman Schmidt asked for a motion to allow the County Commissioners to pay those County expenditures statutorily required to be paid until the Delegation approves the 2011 budget. Rep. J. Brown made this motion, which was seconded by Rep. Wall and approved on a voice vote.
13. Chairman Schmidt called for a recess to caucus for Executive Committee nominations and votes. He noted that there are 15 members on the Executive Committee, historically made up of the Delegation Chairman, Vice Chairman and Clerk, 3 representatives from the

STRAFFORD COUNTY 2010 ANNUAL REPORT

City of Dover, 2 representatives from the City of Somersworth, 3 representatives from the City of Rochester, and 4 representatives from the towns of Barrington, Durham, Farmington, Lee, Madbury, Middleton, Milton, New Durham, Rollinsford, and Strafford.

Rep. Groen motioned to reduce the number of members of the Executive Committee by one member from each city and town (F.B. this would be a reduction 4, from 15 to 11). The motion was seconded by Rep. _____. Rep. Berube noted that the way the numbers are distributed for members of the Executive

Committee provides a fair representation for the cities and towns and he was not in favor of the motion to reduce the number. Several members agreed that the makeup of the Executive Committee was done to be fair to each city and town. Rep. Groen noted that it would still be fair by reducing each one by one member. Rep. Wall respectfully disagreed because everything that is done at this level affects the cities and towns and even a reduction of one member would cause a disproportionate advantage. Rep. Leonard asked for clarification on the role of the Executive Committee. Chairman Schmidt asked Commissioner Maglaras to enlighten the Delegation on the role of the Executive Committee. The Executive Committee meets at least on a quarterly basis to review the expenditures and revenues of the County and other financial matters that need to be addressed during the course of the year. The Executive Committee first meets in March to hear and review the recommendations of the various Subcommittees who review certain portions of the budget. The Executive Committee then makes its recommendations for the County budget to the Full Delegation in late March. Originally, the Executive Committee consisted of seven (7) members of the Delegation. It was increased to fifteen (15) more than 25 years ago. Generally, they meet 4 to 6 times per year. Rep. Leonard asked a follow-up question as to whether there were any issues with the Executive Committee when there were only 7 members, in the opinion of the Commissioners. Commissioner Maglaras responded that normally the Executive Committee is made up of those members who have a strong interest in County government and they met to review the entire budget and made recommendations to the Full Delegation for approval. The Executive Committee would spend days reviewing the Commissioners Proposed budget before making recommendations; they put a lot of time and energy into this. At some point, the number of members was increased to reflect a more accurate representation for the cities and towns per their populations. At that point, the Chairman of the Delegation decided to set up subcommittees to review specific sections of the budget that were inter-related, such as general government, criminal justice, etc., so that a concentrated effort was made by the members of the subcommittee that had an interest and/or expertise in a particular area of County government. These subcommittees would meet, review those budgets and make a recommendation to the Executive Committee at its meeting in March each year. It was the Delegation's decision as to how many members served on the Executive Committee, but it was ultimately based on fair representation. Representative Leonard asked if the Executive Committee was more efficient now than it was when there were 7 members. Commissioner Maglaras responded that there seems to be little difference in its efficiency. In response to a question, it was noted that in addition to the 3 officers, Chairman, Vice Chairman and Clerk, there are 12 other members of the Executive Committee, the representation as noted above.

Rep. Groen stated that he respected Rep. Wall's concern that all the towns be fairly represented on the Executive Committee. Rep. Berube noted that the Executive Committee also serves to review the County's expenditures on a quarterly basis for fiduciary responsibility.

Commissioner Maglaras noted that when the Executive Committee was expanded from 7 to 15 members was to provide better representation for the cities and towns and the number of representatives on the Committee from each city and town was based on population, so there was equal representation. When the Committee consisted of 7 members, the representatives from the cities would band together and would ban the smaller towns from any input. There was some discussion on this matter. Perhaps the matter should be discussed again when the redistricting is complete. Rep. Munck motioned to move the motion. The motion to move the question was approved by voice vote. Rep. Groen spoke to his motion and suggested reducing the number on the Executive Committee by 30%. With no further discussion, the motion to reduce the number of Executive Committee members by one from each city and town (4) was voted on by voice vote and failed. Chairman Schmidt called for a recess to caucus for members of the Executive Committee. At this time, representatives from each of the 3 cities and the towns met in separate areas to caucus.

14. The Chairman reconvened the meeting to hear nominations to the Executive Committee by the 3 cities and towns. Representatives from the respective city/towns read their nominations for the record.

Rep. Parsons announced the towns' nominations to the Executive Committee, as follows: Rep. Wall, Rep. Pitre, Rep. Kaen, and Rep. Horrigan (4).

Rep. _____ announced the city of Rochester's nominations to the Executive Committee, as follows: Rep. K. Jones, Rep. L. Jones, and Rep. J. Brown (3).

Rep. _____ announced the city of Somersworth's nominations to the Executive Committee, as follows: Rep. Berube and Rep. Spainhower (2).

Rep. Hofemann announced the city of Dover's nominations to the Executive Committee, as follows: Rep. Pelletier, Rep. B. Browne, and Rep. Hofemann.

STRAFFORD COUNTY 2010 ANNUAL REPORT

Chairman Schmidt noted that these nominations have been read into the record and the representatives are duly appointed to the Executive Committee. He then officially introduced the members of the Executive Committee, as noted above, as well as the three (3) officers of Chairman, Vice Chairman, and Clerk.

15. Chairman Schmidt recognized County Commission Chairman Maglaras. Commissioner Maglaras welcomed the new Delegation members and wished them well. He noted that this was his 14th term as County Commissioner. He introduced fellow Commissioner Bob Watson, who is entering his second term. Commissioner Maglaras noted that Commissioner Dumont was unable to attend due to illness. He then introduced Register of Deeds Leo Lessard, in his 10th term; Sheriff Wayne Estes, serving his 5th term; County Attorney Thomas Velardi, serving his 2nd term, Treasurer Pam Arnold, serving in her 6th term; County Administrator Ray Bower, who also serves as Nursing Home Administrator and has been employed for 22 years with the County; and Jean Miccolo, Administrative Assistant, also serving as Deputy Treasurer, employed with the County for 26 years. The County Officials will be sworn in on Wednesday, January 5, 2011. The Commissioners are required by law to have their proposed budget received by the Delegation by January 15th.
16. Other Business: It was noted that information on subcommittees will also be sent out shortly. This will give representatives the opportunity to make first, second and third choices as to which subcommittees they would like to serve on. Chairman Schmidt noted that representatives will receive \$25 for each meeting they attend, plus mileage. He reminded the representatives to submit their personal information and mileage forms that had been previously mailed to each of them in order to be properly compensated for meetings and mileage. The next official meeting of the Delegation will be the Public Hearing, scheduled to be held Wednesday, January 26, 2011 at 7:00 p.m. At this time, the Delegation will hear from the public on the Commissioners' Proposed Budget. The Delegation members will meet with their respective subcommittees during the month of February (all Delegation members are welcome to attend any Subcommittee meeting they wish; however, it is up to the Chair of the respective Subcommittee to allow them the floor). Depending on the wishes of the Subcommittee and the Chair, briefings from the respective Elected Officials, Department Heads, or other interested parties will take place during the meeting. The Subcommittee Chairmen will present the recommendations to the Executive Committee at their public meeting on Friday, March 11 at 9:00 a.m. The Executive Committee will make its recommendations to the Full Delegation on Saturday, March 19, 2011 at 9:00 a.m. and then the Delegation will make its final decision on the County budget at that time. If the County Budget is not approved or adopted by April 1st, the Commissioners' Proposed Budget will go into effect.

It was also noted that an Orientation and Tour of the County Complex will be scheduled shortly. Vice Chairman Sprague also noted that he received a letter from PDA representative Tony McManus, suggesting a tour of the Tradeport for the Delegation be scheduled. He noted that this decision is up to the new Chairman, who duly noted the invitation and stated that he will probably schedule this sometime in the spring.

17. Chairman Schmidt then asked if anyone had any other business to bring before the Delegation. There being none, he called for a motion to adjourn. Representative Berube motioned to adjourn the meeting at 8:45 p.m. Seconded by Representative Wall and accepted unanimously on voice vote.

Respectfully submitted,
Susan DeLemus, Clerk

STRAFFORD COUNTY 2010 ANNUAL REPORT

DIRECTORY

William A. Grimes Strafford County Justice & Administration Building

259 County Farm Road

Dover, New Hampshire 03820

Website: www.co.strafford.nh.us

Commissioners Office, PO Box 799.....	742-1458
Community Corrections, Unit #2.....	749-0832
County Attorney, PO Box 799	749-2808
Child Advocacy Center, PO Box 799	516-8100
Court Jester Café, PO Box 799	516-7196
Domestic Violence Unit, PO Box 799	742-2706
Drug Court, Unit #1	516-7192
Finance & Personnel Office, PO Box 799.....	742-1458
New Hampshire Department of Corrections, Unit #6.....	742-6621
Registry of Deeds, PO Box 799.....	742-1741
Registry of Probate, PO Box 799.....	742-2550
Transitional Housing Program, Unit #1	516-7191
Superior Court, Criminal Division, PO Box 799.....	742-3065
New Hampshire Family Court, PO Box 799	742-5341

Strafford County Sheriff's Office & Dispatch Center

PO Box 1218, 259 County Farm Road

Dover, New Hampshire 03820 742-4960

Strafford County House of Corrections/Jail

266 County Farm Road, Dover, New Hampshire 03820..... 742-3310

Strafford County Jail Industries Program

266 County Farm Road, Dover, New Hampshire 03820..... 749-3289

Strafford County Riverside Rest Home

276 County Farm Road, Dover, New Hampshire 03820..... 742-1348

Community Action Program, 270 County Farm Road, Dover, NH..... 516-8130

Soil Conservation District, Unit #3, Rear Trailer 749-3037 |

Strafford County Cooperative Extension, 268 County Farm Rd

 749-4445 |

Southeastern NH Services, 272 County Farm Road, Dover, NH

 749-3981 |

STRAFFORD COUNTY 2010 ANNUAL REPORT

STRAFFORD COUNTY CITIES AND TOWNS

Barrington Town Office, 41 Province Lane, Barrington, NH 03825
Phone664-9007.....Website www.barrington.nh.gov

Dover City Hall, 288 Central Avenue, Dover, NH 03820
Phone516-6000.....Website www.ci.dover.nh.us

Durham Town Office, 15 Newmarket Road, Durham, NH 03824
Phone868-5571.....Website www.ci.durham.nh.us

Farmington Town Office, 356 Main Street, Farmington, NH 03835
Phone755-2208.....Website www.farmington.nh.us

Lee Town Office, Seven Mast Road, Lee, NH 03824
Phone659-5414.....Website www.leenh.org

Madbury Town Office, 13 Town Hall Road, Madbury, NH 03820
Phone742-5131.....Website www.lefh.net/madbury

Middleton Town Office, 182 Kings Highway, Middleton, NH 03887
Phone473-2261.....Website www.middletonnh.gov

Milton Town Office, Main Street, Box 310, Milton, NH 03851
Phone652-4501.....Website www.miltonnh-us.com

New Durham Town Office, PO Box 207, New Durham, NH 03855
Phone859-2091.....Website www.newdurhamnh.us

Rochester City Hall, 31 Wakefield Street, Rochester, NH 03867
Phone332-1167.....Website www.rochesternh.net

Rollinsford Town Office, PO Box 309, Rollinsford, NH 03869
Phone742-2510.....Website www.rollinsford.nh.us

Somersworth City Hall, One Government Way, Somersworth, NH 03878
Phone692-4262.....Website www.somersworth.com

Strafford Town Office, Box 23, Ctr. Strafford, NH 03815
Phone664-2192.....Website www.strafford.nh.gov

